

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: T- 1

1 DEPARTMENT MAKING REQUEST

Comm]gg]cb`C Z]W

2 MEETING DATE

.....5/27/2014 9:00:00 AM

3 REQUESTED MOTION/ACTION

Select by ballot two regular members to the Manasota Key Street & Drainage MSTU Advisory Committee for a three-year term from the date of appointment and one alternate member to fill an unexpired term until April 8, 2016.

4 AGENDA

Regular

5 IS THIS ITEM BUDGETED (IF APPLICABLE) -

Budget Action

Financial Impact Summary Statement

Detailed Analysis Attached -

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

Three applicants, Mr. Tommy Brock (appointed as an alternate member on April 8, 2014), Mr. Kim K. Frahn (new applicant) and Ms. Lorraine Johannessen (new applicant) have applied for two vacancies on the Manasota Key Street and Drainage MSTU Advisory Committee. Appoint by ballot two regular members for a three year term from the date of appointment. All applicants have agreed that the remaining applicant should be approved as the alternate member until April 8, 2016. The decision for appointment must be made by ballot by the Board of County Commissioners.

ATTACHMENTS:

Name:	Description:	Type:
<input type="checkbox"/> Ballot for 5-27-14.docx	Ballot 5-27-14	Cover Memo
<input type="checkbox"/> Brock, Tommy G Advisory Committee Application (reg) 3-13-14.pdf	Application and Resume	Backup Material
<input type="checkbox"/> Frahn, Kim K. Advisory Committee Application (alt) 2-26-14.pdf	Application and Resume	Backup Material
<input type="checkbox"/> Johannessen, Lorraine Advisory Committee Application (reg) 3-31-14.pdf	Application and Resume	Backup Material

BALLOT

Manasota Key Street & Drainage MSTU Advisory Committee

We have received three applications to fill two regular vacancies on this committee. Please approve two regular members for three year terms from the date of appointment and the remaining member as the alternate member until April 8, 2016.

Please select two regular members:
(Listed alphabetically)

_____ Brock, Tommy – Appointed April 8, 2014 as an alternate member until April 8, 2016.

_____ Frahn, Kim K. – New applicant

_____ Johannessen, Lorraine – New applicant

Please select one alternate member:
(Listed alphabetically)

_____ Brock, Tommy – Appointed April 8, 2014 as an alternate member until April 8, 2016.

_____ Frahn, Kim K. – New applicant

_____ Johannessen, Lorraine – New applicant



APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY COMMITTEE

New Applicant Re-Appointment

INCOMPLETE APPLICATIONS WILL BE RETURNED

Mr/Mrs/Ms:		
Name:	Last <u>BROCK</u>	First <u>Tommy</u> Middle Initial <u>C</u>
Residence Address:	<u>1850 GULF BLVD</u>	
Street	City <u>Englewood</u>	Zip Code <u>34223</u>
Mailing Address:	<u>SAME</u>	
Street	City	Zip Code
Phone No.	<u>941-475-7110</u>	
	<u>Home Cell 813 918 7336</u>	Business
FAX:		
E-Mail Address:	<u>TOM3425@AOL.COM</u>	

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Committee as a Regular or Alternate member:

MSTU MANASOTA Key Street AND DRAINAGE
Name of Advisory Committee for phone 4/21/14 SW

If applying for a specific category/position, please so state: _____

Occupation: RETIRED

If currently retired, previous occupation: FARMER

Civic/Professional Accomplishments/Offices Held:
ATTACHED

APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE - CONTINUED

My qualifications to be eligible are as follows:

ATTACHED

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

ATTACHED

Is this application for a new appointment? Yes No
If yes, please indicate what you would like to accomplish if you are appointed to this Committee:

Is this application for a re-appointment? Yes No

> If yes, please indicate what your accomplishments have been while serving on this Committee:

> If "Yes", please indicate what you would like to accomplish during this term:

If you have previously served on a Charlotte County Advisory Committee or are currently serving and seeking reappointment, please indicate the number and general nature of any voting conflict disclosure memorandum filed (Form 8B) while serving on the committee:

Have you ever worked for the Charlotte County Board of County Commissioners? Yes No

> If "Yes", please list position, department, start and end date: _____

Do you have any relatives currently working for the Charlotte County Board of County Commissioners? Yes No

> If "Yes", please list name(s) and department(s): _____

Are you a full time Charlotte County Resident? Yes No

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE – CONTINUED**

- 1.) All of the Boards and Committees appointed by the Board of County Commissioners are required to comply with the Sunshine Law FS 286.011 and some of the Boards and Committees appointed by the Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. You may be required to file a Form 1 Financial Disclosure. You will be provided with more information upon appointment.
- 2.) Charlotte County, an equal opportunity/affirmative action employer, considers the selection and appointment of persons to advisory committees in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.
- 3.) The Board of County Commissioners request that you attend the Commission meeting at which your application will be considered for appointment. This office will notify you of the Commission meeting date.
- 4.) Members who fail to attend three (3) meetings in a twelve-month period without cause and without prior approval of the chairman shall automatically forfeit their appointment.

By signing this application, you acknowledge that you have read and understand the previous statements.

Thomas G Brock
Signature

3-13-2014
Date

A résumé or list of qualifications and experience is required but cannot replace this application form.

PLEASE RETURN THIS COMPLETED FORM TO:

Charlotte County Public Works
Municipal Service District Representatives
7000 Florida Street
Punta Gorda, FL 33950

OR EMAIL TO:

MSBU-TU@CharlotteFL.com

October 1, 2012

I was born in Plant City, Florida in 1946. I graduated from Turkey Creek High School in 1965 and went to one year of college at Hillsborough Community College.

I had several jobs in the beginning including the phosphate industry and 11 years with Tampa Electric Company.

My dad retired and sold the strawberry farm to me in 1979.

I was one of four growers to establish the Florida Strawberry Growers Association. Served as President for 3 terms and was on the Board for 25 years. I served on the following committees: State Farmers Market, Southwest Florida water Management, ASC, Chamber of Commerce, Florida Fruit and Vegetable Assoc., Hillsborough County EPA and Farm Bureau.

Member of South Manasota Key Association and Charlotte County Beaches Shore Advisory Committee.

Sold farm in 2006 and retired to Englewood. I had been coming to Englewood since 1958 and always love to fish. When I got married I brought my wife Carol to the area. We bought a condo in 1983 and finally our home in 1989 where we reside today.

My Philosophies:

As an avid fisherman and boater I am passionate about protecting our waterways ,beaches and environment. So, fish and wildlife can survive. I know the ecosystems works properly when the pass is flowing freely. I have seen this over the years when I have been boating and fishing.

I also feel strongly about our property rights. We should be involved with our local, state and federal government issues and keep people informed so they are aware of their rights

Tommy Brock



APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY COMMITTEE

New Applicant Re-Appointment

INCOMPLETE APPLICATIONS WILL BE RETURNED

(Mr/Mrs/Ms:			
Name:	Last	First	Middle Initial
	Frahn	Kim	K.
Residence Address:			
Street	City	Zip Code	
1820 Gulf Boulevard	Englewood, FL	34223	
Mailing Address:			
SAME			
Street	City	Zip Code	
Phone No.			
	Home 941-474-3624	Call Business 803-379-0122	
FAX: N/A			
E-Mail Address: close.frahn @ Verizon.net			

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Committee as a Regular or Alternate member:
Per phone 3-11-14 SW

Manasota / Sandpiper Key Street and Drainage MSTU
Name of Advisory Committee

If applying for a specific category/position, please so state: Committee member

Occupation: Retired

If currently retired, previous occupation: Upper level management - US Census Bureau

Civic/Professional Accomplishments/Offices Held: Member - Manasota Key Association

One of my chief responsibilities was the coordination of 56 county Full Court Committees. For both Census 2000 and 2010. Also, at the request of the US and Canadian government, I spent 17 months assisting the implementation of US Census procedures in Canada, 2005-2006. * Because of Non-partisan nature of US Census Bureau, I was not allowed to be affiliated with any local community civic organizations

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE - CONTINUED**

My qualifications to be eligible are as follows:

Successful business owner for 20 years on St. Thomas, US Virgin Islands. Responsible for the management of 13 local census offices as an upper level manager overseeing 25-36 managers responsible for 13,000 employees.

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

N/A

Is this application for a new appointment? Yes No

If yes, please indicate what you would like to accomplish if you are appointed to this Committee:

my desire is to represent the tax payers/property owners of Sandpiper and Manatee Key in a way that promotes fair and equitable representation on needed projects in the area. This will be accomplished with the full cooperation of Charlotte County and its representatives.

Is this application for a re-appointment? Yes No

> If yes, please indicate what your accomplishments have been while serving on this Committee:

> If "Yes", please indicate what you would like to accomplish during this term:

If you have previously served on a Charlotte County Advisory Committee or are currently serving and seeking reappointment, please indicate the number and general nature of any voting conflict disclosure memorandum filed (Form 8B) while serving on the committee:

N/A

Have you ever worked for the Charlotte County Board of County Commissioners? Yes No

> If "Yes", please list position, department, start and end date: _____

Do you have any relatives currently working for the Charlotte County Board of County Commissioners? Yes No

> If "Yes", please list name(s) and department(s): _____

Are you a full time Charlotte County Resident? Yes No

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE – CONTINUED**

- 1.) All of the Boards and Committees appointed by the Board of County Commissioners are required to comply with the Sunshine Law FS 286.011 and some of the Boards and Committees appointed by the Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. You may be required to file a Form 1 Financial Disclosure. You will be provided with more information upon appointment.
- 2.) Charlotte County, an equal opportunity/affirmative action employer, considers the selection and appointment of persons to advisory committees in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.
- 3.) The Board of County Commissioners request that you attend the Commission meeting at which your application will be considered for appointment. This office will notify you of the Commission meeting date.
- 4.) Members who fail to attend three (3) meetings in a twelve-month period without cause and without prior approval of the chairman shall automatically forfeit their appointment.

By signing this application, you acknowledge that you have read and understand the previous statements.



Signature



Date

It is recommended that a résumé of additional personal and professional qualifications and experience that pertains to the above be submitted with this application however, it cannot replace the application form.

Please return this completed form to:

Charlotte County Board of County Commissioners
Attention: Executive Assistants
18500 Murdock Circle
Port Charlotte, FL 33948

Kim K. Frahn (Mr.)

OBJECTIVE: Individual or Group Administrative Management position with a focus on Program Management, Special Projects and Public Relations.

HIGHLIGHTS OF QUALIFICATIONS

- * 25 years of progressively successful experience in Personnel Administration, Management, Operations and Budgeting.
- * Strength in recognizing, analyzing and solving problems.
- * Strength in interpersonal/communication skills.
- * Track record of responsibility for managing complex projects, through understanding of how various departments interrelate.
- * Competent, reliable, and committed professional with a proven record of success in assuming increasing levels of responsibility.
- * Effective in managing a harmonious staff of ethnic and cultural diversity.

PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS

OPERATIONS

- Managed the implementing of a new federally approved Human Resources and Automated Systems model for a Local Census Office responsible for a seven county (260,000 households) catchment area.
- Responsible for the development and implementation of a comprehensive start-up strategy that successfully recruited, hired and trained over 4,000 ethnically diverse employees.
- Initiated a unique new data collection operational program, that involved the complex management of four managers who implemented:
 1. Processing of over 54,000 payrolls with a accuracy rate of 99.7%
 2. Efficiently recruited a selection pool of over 9,000 potential employees.
 3. Technically integrated the information systems set-up and procedures for a Local Census Office.
 4. Directly supervised a staff of 2,200 employees hired to meet rigid time schedules and quality standards.

OTHER

- Administratively/clinically supervised staff of 65 in Community Department Mental Hygiene.
- Experienced in hiring, firing, and scheduling of personnel, Grant Writing, Budget Planning, Writing Job Descriptions.
- Planned, developed and administered initial and ongoing Hostel Program. Opened 3 Hostels during tenure.

-Continued-

Kim K. Frahn (Mr.)

Page two

- Administered a territory wide Alcohol and Drug Abuse In-service Education Program in the Virgin Islands (Staff of 120)
- Resident Manager, overseeing a 25 unit condominium-hotel
- General Manager for 2 restaurants (175 seats)
- Owner/manager of restaurant

COMMUNITY RELATIONS / PUBLIC RELATIONS

- Collaborated on the planning and promotion with government and private agencies for the U.S. Census.
- Coordinated, scheduled, and participated in all public appearances with television, print, radio, and community based organizations for the Local Census Office.
- Successfully won support and funding from campus and civic organizations through a variety of means:
 1. Met with government, organizational directors and business entrepreneurs to present program ideas and needs.
- Conceived advertising campaign to promote restaurant/hotel operation
- Experienced public speaker.
- Conducted Community Awareness programs with regards to Mental Health Programs via Advertising and Public Speaking Engagements.

ACCOUNTING / PROCUREMENT

- Owned and operated a 75 seat restaurant/lounge
- Handled hiring, training and supervision of personnel
- Inventory control, buying, accounting, and advertising
- Took Operation from Chapter 1 to gross profit of \$375,000.00
- Managed a supply and requisition process responsible for the acquisition, inventory and maintenance of materials and equipment for an office and field workforce of 2500.
- Maintained property record accountability for \$1.5 million operation.

EMPLOYMENT HISTORY

1997 - present - Bureau of the Census; US Department of Commerce

- 3 Field Operations Supervisor 3/97 - 11/98
- 2 Assistant Manager for Field Operations 11/98 - 9/99
- 1 Local Census Office Manager 9/99 - 10/00

1995 - 1997 Equitable Financial Companies, Registered Representative

1987 - 8/95 Wet Willy's, a Caribbean Restaurant, St. Thomas, Owner Manager

1986 - 11/87 Vanderbilt Beach Marina, Naples, FL, Captain/Operator

1983 - 1986 Wet Willy's, a Caribbean Restaurant, St. Thomas, Owner Manager

1982 - 1983 Sibs Mountain Bar & Restaurant, St. Thomas, Manager

1981 - 1983 State Training Support Coordinator for U.S. Virgin Islands, St. Thomas, USVI

-Continued-

Kim K. Frahn (Mr.)

Page three

1979 - 1981 Pavillions and Pools Hotel, St. Thomas, Residential Manager
1979 - 1980 Charlotte Amalie High School, St. Thomas, Teacher
1975 - 1978 Eleanor Roosevelt Developmental Services, New York
State Department of Mental Hygiene, Albany, NY

EDUCATION

State University of New York at Stony Brook, Long Island, NY
June, 1972 - Bachelor of Science in Psychology

University of Pittsburgh, Pittsburgh, PA
December 1974 - Masters Degree in Rehabilitation Counseling with emphasis in
Substance Abuse.



APPLICATION TO SERVE ON A CHARLOTTE COUNTY ADVISORY COMMITTEE

New Applicant Re-Appointment .

INCOMPLETE APPLICATIONS WILL BE RETURNED

Mr/Mrs/Ms:			
Name:	Last	First	Middle Initial
	JOHANNESSEN	LORRAINE	
Residence Address:			
	140 Wilhelm DRIVE	ENGLEWOOD	34223
Street	City		Zip Code
Mailing Address: SAME AS ABOVE			
Street	City		Zip Code
Phone No. 808 226 9369 - CELL			
	Home		Business
FAX:			
E-Mail Address: johannessen@msn.com			

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Committee as a Regular or Alternate member;

Per Phone 5-2-14 SW

MANASOTA KEY STREET & DRAINAGE Advisory Committee
Name of Advisory Committee

If applying for a specific category/position, please so state: _____

Occupation: _____

If currently retired, previous occupation: President, Diagnostic Medical Services LLC

Civic/Professional Accomplishments/Offices Held:

President Diagnostic Medical Services LLC

Clinical Director - Fairbanks Ultrasound.

Technical Information Chairwomen - Kenwood International Yacht Race

Logistics Committee - Transpac Yacht Race

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE – CONTINUED**

My qualifications to be eligible are as follows:

EXPERIENCED IN CONTRACT NEGOTIATIONS, EQUIPMENT LEASING, AND ALL PHASES OF HUMAN RESOURCES/EMPLOYEE RELATIONSHIPS/ISSUES.

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

Is this application for a new appointment? Yes No

If yes, please indicate what you would like to accomplish if you are appointed to this Committee:

TWO MAIN ISSUES - I WOULD LIKE TO SEE ACCOMPLISHED IN 2014/2016

- 1. REPLACEMENT OF OBSOLETE STREET LAMPS.*
- 2. THE SIDEWALK PROJECT TO PROCEED EFFICIENTLY*

Is this application for a re-appointment? Yes No

➤ If yes, please indicate what your accomplishments have been while serving on this Committee:

➤ If "Yes", please indicate what you would like to accomplish during this term:

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➤ If "Yes", please list position, department, start and end date: _____

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Are you a full time Charlotte County Resident? Yes No

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE – CONTINUED**

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Signature


Date

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Charlotte County Public Works
Municipal Service District Representatives
7000 Florida Street
Punta Gorda, FL 33950

OR EMAIL TO:

MSBU-TU@CharlotteFL.com

LORRAINE JOHANNESSEN, RDMS, RVT
148 Wilhelm Drive, Englewood, FL 34223
Cell 808.226.9369
ljohannesen@msn.com

Registered Specialties

Abdomen, Obstetrics, Gynecology, Vascular #44143

Experience

Fairbanks Ultrasound, LLC, Fairbanks AK

Owner/partner 2009-2012

Ultrasound clinic specializing in high-risk obstetrics. As clinic director I initiated and negotiated equipment, real estate and personnel contracts. Managed PACS system and HIPPA implementation. Created practice management guidelines along with marketing strategies. Monitored billing and CPT coding. Reviewed all applicants, developed scan specific ultrasound protocols and trained new technologist.

Diagnostic Medical Services Inc., Englewood, FL

Owner /president 2001-Present

Medical staffing company providing temporary and permanent staff to national and private hospitals and clinics. Responsible for all administrative duties, recruiting and contract negotiations. On going contracts ranging from one year to 3 weeks.

Fairbanks Memorial Hospital, Fairbanks, AK

Contract sonographer 2006-2008

All diagnostic ultrasound exams including ob/gyn, general, small parts, vascular, neonate, ultrasound guided paracentesis, thoracentesis, amniocentesis, and all biopsies

Fetal Diagnostic Center, Kapiolani Medical Center for Women and Children

Contract sonographer 2003-2006

Diagnostic ultrasound in obstetrics and gynecology including targeted level II scans and multiples, ultrasound guided amniocentesis, FLM, CVS procedures, and hystosonograms.

Sonosite Inc.

Per Diem Contract applications representative, for Hawaii and Pacific territory. 2003-2006

Provided client training for site specific clinical applications.

Kapiolani Women's Center, Honolulu, HI

Contract sonographer January 2001-May 2002

Diagnostic ultrasound specializing in women's health. Studies in breast, pelvic and abdomen. Ultrasound guided biopsies, FNA, and cyst aspirations.

Covenant Health System, Lubbock, TX

Contract Vascular Technologist November 2000-December 2001

Studies included carotid, venous and arterial extremities, all visceral imaging studies. needle localizations. Ultrasound guided amniocentesis, paracentesis, thoracentesis and hystosonograms. Assisted cardiologist with echo's and helped revise and write new protocols.

North Hawaii Community Hospital, Waimea, HI

Contract sonographer 1998-2000

On going contracts ranging from three weeks to six months in duration. Diagnostic ultrasound in abdomen, gynecology, obstetrics, small parts and all vascular studies. Ultrasound guided breast biopsies, cyst aspirations.

Medical Center at Princeton, Princeton, NJ

Contract sonographer, lead technologist January 1999-April 1999

Diagnostic ultrasound in abdomen, gynecology, obstetrics, small parts, and all vascular studies. Ultrasound guided biopsies for breast, liver, thyroid; Ultrasound localization's for paracentesis, thoracentesis. Ultrasound guided prostate seed mapping and implantation. Administrative duties including scheduling, ordering supplies/equipment.

Tripler Army Medical Center Ante Partum Diagnostic Center for Maternal Fetal Medicine, Honolulu, HI.

Contract sonographer October 1997-October 1998

Diagnostic ultrasound in obstetrics; including, multiples clinic, transvaginal cervical clinic, targeted level-II scans, umbilical cord Doppler studies, BPP's, and AFI's. Instructed and supervised OB/GYN residents in ultrasound theory, technique, and protocol.

St. Francis Medical Center, Honolulu, HI

Staff sonographer August 1993- August 1997

Diagnostic ultrasound in abdomen, gynecology, small parts, carotid artery, abdominal Doppler, graft patency, extremity venous and arterial Doppler. Heavy emphasis on renal transplant Doppler. Ultrasound guided biopsies for breast, liver, rentals and prostate. Ultrasound guided paracentesis, thoracentesis and cryosurgery.

Raritan Bay Medical Center, Perth Amboy, NJ

Full-time clinical internship 1991-1993

Diagnostic ultrasound in abdomen, obstetrics, gynecology, small parts, carotid artery and venous Doppler.

Education

Jersey City State College, Jersey City, NJ.

Spencer College, Baton Rouge, LA. Graduated 1984

Ultrasound Diagnostic School, Union City, NJ. Graduated 1993

Professional Associations

American Institute of Ultrasound in Medicine

American Society of Diagnostic Medical Sonographers