

**Charlotte County Board Of County Commissioners  
Agenda Item Summary**

**Item Number: T- 3**

**1 DEPARTMENT MAKING REQUEST**

Utilities

**2 MEETING DATE**

5/27/2014 9:00:00 AM

**3 REQUESTED MOTION/ACTION**

Board discussion and direction on Peace River Manasota Regional Water Supply Authority (Authority) Board agenda items to be discussed on June 4, 2014 at the Sarasota County Administration Center during the Authority Board of Directors meeting.

**4 AGENDA**

Regular

**5 IS THIS ITEM BUDGETED ( IF APPLICABLE ) -**

**Budget Action**

No action needed.

**Financial Impact Summary Statement**

**Detailed Analysis Attached -**

**Budget Officer-**

**6 BACKGROUND ( Why is this Action Necessary, and What Action will be accomplished )**

Commissioner Constance, as Charlotte County's representative to the Authority, will be voting on Authority agenda items which have long-term financial consequences to the customers of Charlotte County Utilities.

County staff and County Administrator Ray Sandrock have participated in various discussions on these issues with other member governments and the Authority. Staff wants to ensure that the Charlotte County Board of County Commissioners are always apprised of important policy and budget issues being brought forward for consideration by the Authority.

**ATTACHMENTS:**

Name:

Description:

Type:

[PRMRWSA June 4 2014 Bd Agenda.pdf](#)

PRMRWSA Draft Board Agenda\_June 4 2014

Backup  
Material

as of 5/7/2014

**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY  
BOARD OF DIRECTORS MEETING**

**AGENDA  
9:30 a.m., June 4, 2014**

Sarasota County Administration Center  
Commission Chambers, First Floor  
1660 Ringling Boulevard, Sarasota, Florida

**All meetings are open to the public**

Commissioner Elton A. Langford, DeSoto County, Chair  
Commissioner John R. Chappie, Manatee County, Vice Chair  
Commissioner Christopher G. Constance, Charlotte County  
Commissioner Nora Patterson, Sarasota County

**CALL TO ORDER**

**INVOCATION**

Commissioner Elton Langford

**PLEDGE OF ALLEGIANCE**

Led by the Board

**WELCOME GUESTS**

**PUBLIC COMMENTS**

Open to the Public – Three (3) minute time limit per person. Anyone wishing to address the Board on any issue should complete a 'request to speak' card and hand to the recording secretary.

**HOST COUNTY ADMINISTRATOR REMARKS**

**RESOLUTIONS/PRESENTATIONS**

1. \_\_\_\_\_

**CONSENT AGENDA**

1. Minutes of April 2, 2014 Board of Directors meeting

2. Adopt Compensation Report by Evergreen

Study by Evergreen Solutions LLC on Authority compensation structure and market equity was completed April 28, 2014. There were 14 participating market peers in this area from Tampa Bay to Fort Myers. Results indicate Authority salary structure is 1.3% below market average minimums, 6.7% below market average midpoints and 7.6% below market average maximums. Consultant recommendation is to move from current 16 pay grades to 29 grades and expand each range from current ~45% to 55%. Also to adjust pay plan annually, and conduct new comprehensive survey every 3-5 years. Consultant has also recommended pay ranges for each job classification. Result will be adjustment in some employees pay to bring up to market minimums. Overall cost is not expected to affect 2014 staffing budget or proposed 2015 budget. Requesting Board adopt compensation report and approve recommended new pay &

classification plan.

### 3. Revised Board of Directors meeting schedule for 2014

Board meeting schedule for 2014 was adopted in December 2013. Based on April Board discussion the following changes are proposed to Board meeting locations (dates remain the same as previously approved).

- 8/25/2014 Meeting: From Manatee County Admin. Center Bradenton to R.L. Anderson Admin. Center, Venice
- 10/01/2014 Meeting: From DeSoto County Admin. Center, Arcadia to Manatee County Admin Center, Bradenton
- 12/03/2014 Meeting: From Charlotte County Admin. Center, Port Charlotte to DeSoto County Admin. Center, Arcadia.

### 4. Award Work Order # \_\_\_ for Construction of 48" to 66" Raw Water Interconnect at PRF.

Proposed work will connect the 66" raw water pipeline to Reservoir 2 with the 48" influent line to the PRF treatment headworks allowing back-feed by gravity from Reservoir 2 to the plant when appropriate. Currently all water to the Plant is pumped from Reservoir 1. This project provides energy savings, particularly at higher reservoir stage, since water can be gravity flowed back to the PRF for treatment, and it provides back-up (gravity feed) if all electric service is lost to Reservoir 1 pump station. Work will be conducted by as-needed contractors. Expected cost is over \$100k. Bids due mid-May.

### 5. Award Work Order # \_\_\_ for Construction of ASR to Raw Water Interconnect at PRF.

Proposed work will allow water recovered from ASR wellfield 2 to flow to Reservoir 2. Current piping configuration allows ASR wellfield 2 water to be discharged only to Reservoir 1 (520 MG) where it can and has, particularly during drought conditions, significantly affected water quality (TDS). Re-piping to allow the option for ASR wellfield 2 to discharge to Reservoir 2, a much larger water body (6000 MG), is intended to minimize the effects of ASR water on finished water quality, and improve overall water quality for Authority Customers particularly during drought conditions. Work will be conducted by as-needed contractors. Expected cost is over \$100k. Bids due mid-May.

### 6. Amendment to Resolution 2014-04 'Resolution Setting Forth Preliminary Schedules of Rate, Fees and Charges for FY 2015' changing location of public hearing

Amendment changes location of public hearing from Manatee County administrative Center in Bradenton to the R.L. Anderson Administrative Center in Venice.

## REGULAR AGENDA

### 1. Water Supply Conditions – Staff Report

Supply conditions at the PRF are excellent. Demand is ~27.5 MGD. Reservoir storage is 5.9 BG (91% full). ASR system is at 3.3 BG. WQ is excellent (Last TDS = mg/L ). River flow has picked up with last weeks rainfall. Waiting for river quality to improve before beginning withdrawals. Expect to be pumping again by mid-to-late-week. Working on regional water use information. This is an informational update - no Board action required.

### 2. Integrated Regional Water Supply Master Plan Update

Staff to provide status report on Water Supply Master Plan. Distributed draft tech memos for 4 of 9 tasks in the WSMP Update to Customer staff on 5/07. Draft memos include memos for *Existing Facilities*, *Water Conservation/Demand Management*, *Excess Capacity*, and *Loop Pipeline Update*. Customer staff requested to review and provide comments by mid-June. At 5/07 meeting project managers from Atkins discussed each of the drafts and provided info on progress and findings in other tasks where evaluation & memo development are still in process. Authority & Atkins staff will present increased detail and

Additional information may be obtained by contacting the Peace River Manasota Regional Water Supply Authority, 9415 Town Center Parkway, Lakewood Ranch, Florida 34202. Persons with disabilities who need assistance may call (941) 316-1776 at least two business days in advance to make appropriate arrangements. No Stenographic record by a certified court reporter is being made of this meeting. Accordingly, any person who may seek to appeal any decisions involving the matters noticed herein will be responsible for making verbatim record of the testimony and evidence at this meeting which may be necessary to appeal such decisions.

discussion on Water Supply Master Plan findings, options and recommendations at Board Authority meetings in August, October and December. Project completion scheduled for December 2014. Meetings to be scheduled with individual Customer and partner staff in June & July for discussion and input on the plan update. This is an informational update - no Board action required.

### 3. Strategic Plan Revisions Update

Administrators meeting of 3/14 resulted in updated Mission and Vision statements, and updated list of core values and priorities and objectives. These were summarized and sent to Customers on 3/24 for review and comment. To date no comments or input received. Working on draft revised strategic plan employing results from 3/14 Administrators meeting in Port Charlotte.

### 4. 1991 Peace River Facility Rebuild Project Update

Issued notice to proceed on the 1991 rebuild project on 12/19/2013. Staff will provide an update on project progress. Informational item - no Board action is required.

### 5. Peace River Facility Capacity Expansion Phase I – Staff Report

In April 2014 the Board ratified submittal of two funding applications to the state for work to cost effectively expand rated production capacity at the PRF. Phase 1 of the project is proposed to enable re-rating the 1991 Facility capacity from the existing 12 mgd to 15 mgd at a cost of \$3M. Phase 2 of the project would enable re-rating the REP facilities from 24 to 28 mgd at a cost of \$4M. The Phase 1 project has been approved for co-funding by the state legislature at \$1.5M. The legislative allocation is subject to approval by the Governor. If approved funds available July 2014. Discussions are ongoing with SWFWMD to fund 50% of the remainder. State and District funds would reduce costs to the Customers of the 1991 rebuild and result in increased rated capacity of the plant. The Phase 2 project was not approved for co-funding in the 2014 legislative session. It is included in the FY 2015 Authority Budget with the expectation that another application for funding will be made in February 2015.

### 6. Award Construction Contract for Water Quality & Training Facility Building

In November 2013 the Authority received four bids for construction of the Water Quality Training Center at the PRF. All bids were considerably higher than budgeted funds for this facility and at the December 2013 Board meeting the Authority rejected all bids. Redesign efforts for the facilities simplified some of the construction through architectural changes, eliminated some amenities, and revised specifications to improve competition. The project was re-bid in mid-April and bids are due May 15, 2014. Results will be provided when available with staff recommendation.

### 7. Award Work Order #\_\_\_ to AECOM for Construction Management Services on Water Quality & Training Facility

AECOM has completed the design and bidding services for the Water Quality Training Center. Pending award of the construction contract in Item 6 above, staff expects to recommend a Work Order under our existing As-Needed Engineering Services agreement with AECOM for construction management services. Scope and fee development is in process.

### 8. Legislative Update – Staff Report

In December 2013 the Board approved a 2014 legislative and regulatory priorities list. Staff will review the list and discuss legislative and regulatory outcome with respect to Authority priorities.

## GENERAL COUNSEL'S REPORT

1. Basin Report
2. Interlocal Agreements Regarding Project Savings – Status Report
3. Master Water Supply Contract 'Exhibit C'

## EXECUTIVE DIRECTOR'S REPORT

1. Tentative Budget for FY 2015 Update

## ROUTINE STATUS REPORTS

1. Hydrologic Conditions Report
2. Check Register for March 2014
3. Check Register for April 2014
4. 1991 Peace River Facility Rebuild Project

## BOARD MEMBER COMMENTS

## PUBLIC COMMENTS

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## SCHEDULE OF FUTURE MEETINGS

### Next Authority Board Meeting and Public Hearing for FY 2015 Budget

Monday, August 25, 2014 @ 1:30 p.m.  
Sarasota County Robert L. Anderson Administration Center  
4000 South Tamiami Trail, Venice, Florida

### Future Authority Board Meetings

October 1, 2014 @ 9:30 a.m. – Manatee County Administrative Center, Bradenton, Florida  
December 3, 2014 @ 9:30 a.m. – DeSoto County Administration Building, Arcadia, Florida

## ADJOURNMENT

Visit our website at [www.regionalwater.org](http://www.regionalwater.org) click on Agency/Board Meetings for Agenda Packet