

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: F- 2

1 DEPARTMENT MAKING REQUEST

Purchasing

2 MEETING DATE

6/10/2014 9:00:00 AM

3 REQUESTED MOTION/ACTION

a) Award Bid #14-154, Mechanical Treatment of Environmentally Sensitive Lands, Trail Maintenance, and Right-of-Way Environmental Mulching, to the lowest responsive, responsible Bidder: R.A. Markuson Inc. of Nokomis, FL., at the unit prices bid (see attached) for Part I - Mechanical Treatment of Habitats & Ecosystems and Part II - Right-Of-Way (ROW) Environmental Mulching, for the period of date of award through and including December 31, 2015; and

b) Authorize the County Administrator to approve renewal options for up to two (2) one-year terms, at the same prices, terms and conditions, by mutual consent. This is an annual contract for services, on an "as required basis" for various types of mechanical treatments and maintenance work on environmentally sensitive lands and environmental mulching in R-O-W areas.

4 AGENDA

5 IS THIS ITEM BUDGETED (IF APPLICABLE) - Yes

Budget Action

No Action Needed. Funding for Environmental Land Management - General Fund approved in the FY14 budget process.

Financial Impact Summary Statement

Funding for this expenditure comes from Environmental Land Management - General Fund / Contractual Services.

Detailed Analysis Attached -

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

This project is to establish a contract to obtain services, on an as required basis, of a Contractor for projects utilizing various types of mechanical treatments and maintenance work. These projects are divided into two (2) categories: Part I - Mechanical Treatment of Habitats and Ecosystems - to obtain services for numerous projects using various types of mechanical work. These projects are to be done on environmentally sensitive lands for the purpose of restoring and maintaining natural communities and habitats. Such work is varied, though similar in appearance, and is tailored for many different outcomes. Part II - Right-Of-Way (ROW) Environmental Mulching - for environmental mulching in County ROW areas where vegetation is prohibiting the ongoing County maintenance; to reduce vertical growth of vegetation that has encroached into the ROW prohibiting the Power shearing operation from reclaiming the entire ROW and to mulch ROW that has been taken over by saw palmetto and other species that warrant the use of mulching in place.

ATTACHMENTS:

Name:	Description:	Type:
<input type="checkbox"/> 141544.pdf	tabulation	Backup Material
<input type="checkbox"/> 14-154_Submittal-Markuson[1].pdf	Submittal - RA Markuson	Backup Material



**CHARLOTTE COUNTY BOARD OF COMMISSIONERS
UNOFFICIAL BID TABULATION
MECHANICAL TREATMENT OF ENVIROMENTALLY SENSITIVE LANDS, TRAIL MAINT & CRA VACANT LOTS**

BID NO. 2014000154

BID OPENING DATE: 05-02-14

DEPT: COMMUNITY SERVICES & PUBLIC WORKS

Company Names ▶			Rick Richards Inc		HVMI, LLC		Clear Zone Maint., Inc.		R.A. Markuson, Inc	
Location ▶			Myakka City, FL		North Port, FL		Vero Beach		Nokomis, FL	
Description ▼	Unit	Qty	Price	Extension	Price	Extension	Price	Extension	Price	Extension
PART I - Habitats & Ecosystems										
Bush-Hogging	Hrly	1	\$ 44.00	\$ 44.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 40.00	\$ 40.00
Brown's Tree Cutter	Hrly	1	\$ 55.00	\$ 55.00	\$ 75.00	\$ 75.00	\$ 95.00	\$ 95.00	\$ 55.00	\$ 55.00
Roller-Chopping										
Single Drum Roller Chopper	Hrly	1	\$ 79.00	\$ 79.00	No Bid	No Bid	\$ 95.00	\$ 95.00	\$ 75.00	\$ 75.00
Couple Drum Roller	Hrly	1	\$ 118.50	\$ 118.50	No Bid	No Bid	\$ 95.00	\$ 95.00	\$ 75.00	\$ 75.00
Alternating Blades	Hrly	1	\$ 79.00	\$ 79.00	No Bid	No Bid	\$ 95.00	\$ 95.00	\$ 75.00	\$ 75.00
Mulching & Grinding	Hrly	1	\$ 75.00	\$ 75.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 75.00	\$ 75.00
Disking	Hrly	1	\$ 55.00	\$ 55.00	\$ 75.00	\$ 75.00	\$ 85.00	\$ 85.00	\$ 50.00	\$ 50.00
Trash Removal	Hrly	1	\$ 35.00	\$ 35.00	\$ 25.00	\$ 25.00	\$ 40.00	\$ 40.00	\$ 35.00	\$ 35.00
Notice Needed-Commencement	days		10 calendar days		5 calendar days		30 calendar days		5 calendar days	
PART II - ROW Enviro Mulching										
Environmental Mulching	SY	70000	\$ 0.64	\$ 44,800.00	\$ 0.55	\$ 38,500.00	\$ 0.34	\$ 23,800.00	\$ 0.043	\$ 3,010.00
Sport Mulching	Hrly	60	\$ 80.00	\$ 4,800.00	\$ 125.00	\$ 7,500.00	\$ 85.00	\$ 5,100.00	\$ 75.00	\$ 4,500.00
Notice Needed-Commencement	days		10 calendar days		5 calendar days		30 calendar days		5 calendar days	
RECOMMEND AWARD TO: R.A. Markuson, Inc., the lowest responsive, responsible bidder										

BID FORM
MECHANICAL TREATMENT OF ENVIRONMENTALLY SENSITIVE LANDS, TRAIL MAINTENANCE
AND RIGHT-OF-WAY ENVIRONMENTAL MULCHING
BID NO. 2014000154

TO: Senior Division Manager - Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, Fl. 33948-1094

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, General Provisions, Technical Specifications & Conditions, Insurance, Safety & Health Requirements, Bid Form, and any other documentation for

MECHANICAL TREATMENT OF ENVIRONMENTALLY SENSITIVE LANDS, TRAIL MAINTENANCE
AND RIGHT-OF-WAY ENVIRONMENTAL MULCHING

and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price(s) submitted. The above specified documents are herein incorporated into the Bid Form and shall be defined as the contract documents.

The license(s) required to perform the services for this project are: No License Required

Please indicate by (✓) that you have included the following documentation with your bid:

- (✓) References
- (✓) Equipment List

Local Business Status: If Bidder affirms that it is a local business as defined in IB-26 and in accordance with Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009, and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009, then the Affidavit Claiming Status as a Local Business, which is included as a part of this bid package, must be completed and returned.

Yes, our business qualifies as a Local Business and has completed and attached the 'Affidavit Claiming Status as a Local Business' as a part of our submission.

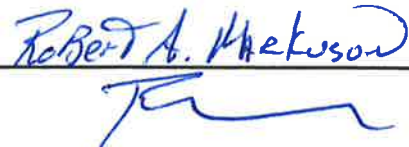
No, our business does not qualify as a Local Business.

NOTE: Charlotte County's official bid openings are open to the public. Citizens and submitting bidders are encouraged to attend. However, if you are unable to attend but wish to obtain the unofficial bid results, you may do so by visiting our website at www.charlottecountyfl.com/purchasing under "Purchasing Bids On-Line", Document Number 101994. No information regarding the submittal will be divulged over the telephone.

R.A. Markuson Inc.
P.O. Box 371
Nokomis, FL 34274

Name of Bidder: _____

(This form to be returned)

Robert A. Markuson


PRICING - PART I MECHANICAL TREATMENT OF HABITATS AND ECOSYSTEMS: Submit a Per Hour cost for each method.

<u>Description</u>	<u>Cost Per Hour</u>
BUSH-HOGGING:	\$ <u>40.00</u>
BROWN'S TREE CUTTER:	\$ <u>55.00</u>
ROLLER-CHOPPING	
Single Drum Roller Chopper:	\$ <u>75.00</u>
Double Drum Roller:	\$ <u>75.00</u>
Alternating Blades:	\$ <u>75.00</u>
 MULCHING AND GRINDING (Mulching Head attached to a Small Track Machine)	 \$ <u>75.00</u>
DISKING (Only done as part of specific projects concerning trail creation and rehabilitation or pre-burn site prep)	\$ <u>50.00</u>
TRASH REMOVAL (Hand and/or Equipment, depending on specific site needs)	\$ <u>35.00</u>

Notice Needed Prior to Commencement: 5 calendar days.

PRICING - PART II RIGHT-OF-WAY (ROW) ENVIRONMENTAL MULCHING: Submit a Per Square Yard unit cost for ROW Environmental Mulching plus an Hourly Rate for Spot Mulching.

<u>Description</u>	<u>Unit Cost</u>	<u>Estimated Quantity</u>	<u>Extended Cost</u>
ENVIRONMENTAL MULCHING	\$ <u>0.043</u> /per sy	x 70,000 sy =	\$ <u>3010.00</u>
SPOT MULCHING (Including labor and equipment)	\$ <u>75.00</u> /per hour	x 60 hours =	\$ <u>4500.00</u>

Notice Needed Prior to Commencement: 5 calendar days.

R.A. Markuson Inc.
P.O. Box 371
Nokomis, FL 34274

Name of Bidder: ROBERT A. MARKUSON (President) 
 (This form to be returned)

If notified of the acceptance of this bid form, the undersigned agrees to execute a Contract for the stated compensation in the form as prescribed by the County, within the time constraints outlined in Instructions to Bidders.

The signature below is a guarantee that the Bidder will not withdraw his/her bid for a period of sixty (60) days after the scheduled time for opening the bids.

All contract documents (i.e.; performance and payment bond, cashier's check, bid bond) shall be in the name of "Charlotte County".

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been included in the price bid.

Addendum No. 1, Dated 4/24/14; Addendum No. 2, Dated 4/25/14; Addendum No. _____, Dated _____

HOLD HARMLESS AGREEMENT:

The bidding firm as indicated below, it's officers and members shall, through the signing of this document by any authorized party or agent, indemnify, hold harmless and defend Charlotte County, a political subdivision of the State of Florida, its officers, agents, employees, and volunteers from all suits and actions, including attorney's fees and all costs of litigation and judgment of every name and description brought against the County as a result of loss, damage or injury to person or property by reason of any act or failure to act by the bidding firm, its agents, servants or employees.

Type of Organization (Please Check One): Individual Ownership _____ Partnership _____ Joint Venture _____ Corporation

Name of Bidding Firm R.A. MARKUSON INC.

Mailing Address PO BOX 371 NOKOMIS, FL. 34274

Location Address 309 KUNZE ROAD VENICE FL. 34292

City & State _____ ZIP _____

Telephone 941-468-1085

Fax Number 941-483-3594

E-mail RAM375 @ AOL.COM

Signature of person authorized to bind the Company: 

Print Name/Title of person authorized to bind the Company: ROBERT A. MARKUSON (PRESIDENT)

Date: 5/6/14

(This form to be returned)

AFFIDAVIT
Claiming Status as a Local Business

Bidder affirms that it is a local business as defined below and in accordance with the following: Ordinance 2009-005 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on February 17, 2009; and Ordinance 2009-041 adopted by the Charlotte County Board of Commissioners and filed with the Secretary of State on October 19, 2009.

A. Local Business Definition:

Local business means the company has a valid Business Tax Receipt issued by Charlotte County, Sarasota County or DeSoto County for at least six months prior to the bid submission to do business within Charlotte County, Sarasota County or DeSoto County that authorizes the business to provide the services or goods, and a physical business address located within the limits of Charlotte County, Sarasota County or DeSoto County from which the business operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In addition to the foregoing, a business shall not be considered having a "Local Business" unless it contributes to the economic development and well-being of these Counties in a verifiable and measurable way. Vendors shall affirm in writing their compliance with the foregoing at the time of submitting their bid to be eligible for consideration as having a "Local Business". A business that misrepresents the local preference status of its company in a bid to the County will lose the privilege to claim local preference for a one year period.

B. Competitive bid (local price match option):

Each formal competitive bid solicitation shall clearly identify how the price order of the bids received will be evaluated and determined. When a responsive, responsible non-local business submits the lowest price bid, and the bid submitted by one or more responsive, responsible local businesses, as defined below, is within five percent of the price submitted by the non-local business, each of the aforementioned local businesses shall have the opportunity to submit, a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business within five days of being notified by the Senior Division Manager of Purchasing in writing. Contract award shall be made to the responsive, responsible business submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

If requested by the County, the bidder will be required to provide documentation substantiating the information given in this affidavit. Charlotte County reserves the right to request supporting documentation as evidence to substantiate the information given in this affidavit. Failure to do so will result in the bidder's submission being deemed non-responsive.

Company Name: R.A. Markuson Inc.
Signature: [Handwritten Signature]
Title: President

R.A. Markuson Inc.
P.O. Box 371
Nokomis, FL 34274

Year Business Established: 1986 Circle the appropriate County: Charlotte DeSoto Sarasota

State of Florida
County of SARASOTA

Sworn to and subscribed before me, a Notary Public, for the above State and County on this 7th day of MAY, 2014.

[Handwritten Signature]
Notary Public

4/8/19
Commission Expiration



(Affix Official Seal)
The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

This page to be returned only if Contractor is claiming a Local Business Status.

REFERENCES – PART I

MECHANICAL TREATMENT OF ENVIRONMENTALLY SENSITIVE LANDS, TRAIL MAINTENANCE

REFERENCES: Contractor shall submit a minimum a minimum of three (3) years' experience in using the above listed methods in environmentally sensitive settings on the attached Reference form.

Each reference shall include a project description, project location, name and phone number of a contact person, total project amount, and completion date. The County reserves the right to contact references. The County will only entertain bids from bidders with

1. Project Location: Sarasota County Gov.
Name of Contact Person: Mike Barker Telephone # 941-650-8286
Project Description: Roller Chopping "Contract"

Total Project Amount: \$ 65,000.- Completion Date: in Progress 75% Completed

2. Project Location: Charlotte County
Name of Contact Person: Tina Powell Telephone # 941-833-3817
Project Description: #2010000199-A Mechanical Treatment of Environmental Sensitive Lands "Contract" Completed

Total Project Amount: \$ 80,000.- Completion Date: 12/31/13

3. Project Location: Sarasota County Gov.
Name of Contact Person: Nancy Edmondson Telephone # 941-650-3008
Project Description: Mulching / Vegetation Reduction Contract RFP 7557GE

Total Project Amount: \$ 90,000.- + As Needed Completion Date: 10/30/13

4. Project Location: West Coast Inland Navigation District / Sarasota County Parks
Name of Contact Person: Jeff Devine Telephone # 941-485-9402
Project Description: Rattlesnake Island Restoration Project Mulch and Create Trails / Access Remove and Mulch Exotic Vegetation and Trees.

Total Project Amount: \$ 75,000.- Completion Date: 4/30/14

Name of Bidder: R.A. Markuson Inc. Robert A. Markuson
P.O. Box 671 (page to be returned)
Nokomis, FL 34274

REFERENCES - PART II

RIGHT-OF-WAY ENVIROMENTAL MULCHING

REFERENCES: Contractor shall submit a minimum of three (3) recent (within the past five (5) years) references of projects of similar size and scope on the attached Reference form.

Each reference shall include a project description, project location, name and phone number of a contact person, total project amount, and completion date. The County reserves the right to contact references.

1. Project Location: Charlotte County Parks
Name of Contact Person: Tom Hwey Telephone # 941-204-2746
Project Description: Clear Access Trails and Right of Ways in Parks
As Needed Contract 201000199A.
Total Project Amount: \$20,000.- + As Per Site Completion Date: 12/31/13

2. Project Location: Sarasota County Parks
Name of Contact Person: George Tatge Telephone # 941-915-1159
Project Description: MUDABLE Projects in Public Access Areas As Needed
Trails, Roads, and Right of Ways
Total Project Amount: \$ Price Per Project +/- 14500.- Completion Date: in Progress As Per Location

3. Project Location: F.P.L.
Name of Contact Person: Becki Daniels Telephone # 239-434-1256 / 239-253-1806
Project Description: Power Line Clearing / Right of Ways
Contract RFP# DXH1111013 DATES 1/22/14
Total Project Amount: \$ 23,000.- Completion Date: To Date in Progress

4. Project Location: Sarasota County Lands Environmental
Name of Contact Person: Debbie Blanco Telephone # 941-915-5049
Project Description: Mowing and Mulching of Public Access
and Trails / Right of Ways
Contract PD 10/13
Total Project Amount: \$ 26,000.- Completion Date: in Progress

Name of Bidder: R.A. Markuson Inc. Robert A Markuson
(This page to be returned)
P.O. Box 371
Nokomis, FL 34274

EQUIPMENT LISTING

Indicate the number of personnel, and equipment that are employed or owned by the company. The following is a listing of your total equipment, inclusive of manufacturer, year and condition. Condition shall be listed in accordance with scale below. (Attach additional sheets, if required).

<u>Equipment/Attachment Manufacturer</u>	<u>Year</u>	<u>Condition</u>
2= CAT 287B Track Loader's Power Unit "2 units"	07/07	Good/in use
2= ASV RC100 Track Loader's Power Units "2 units"	06/08	Good/in use
3= Gyro Trax Terra-Ax 500H Mulching Head's Fixtures	03/08	Good/in use
2= Gyro Trax Terra-Ax 500 Mulching Head Swing Hammer	02/05	Good/in use
1= New Holland TM 130 Tractor 130HP	08	Excellent
1= LS P7040C Tractor 95HP	2012	Excellent
2= Brown Tree Cutters TCO2605 units	? = 2008	Good/
2= Alamo Hybrid 15 Batwing Mowers 15' cut	99/05	Good

SCALE: 1- Excellent ✓ 3 - Fair _____
 2 - Good ✓ 4 - Poor _____

Equipment is located at: ON JOB'S OR AT 309 KUNZE RD Venice, FL 34292
 Number of full-time employees: 5
 Number of part-time employees: 2

Equipment

1= CAT 535 Skidder Power Unit Roller Chopper	04	Good (in use)
1= CAT 525 Skidder Power Unit Roller Chopper	03	Good/in use
1= Double Drum Helical Tooth Roller Chopper		Good/in use
1= Double Drum Straight Blade Roller Chopper		Good/in use
1= Single Drum Straight Blade Roller Chopper		Good
1= CAT E70B Excavator with Cutter Head	95	Good/in use
1= Tigat B577 Side Arm Mower (Tractor)		Good/in use
2= Rome Disk Units 7' and 9'		Good

* All Equipment is owned and in use by R.A. Markuson Inc.
 * Other Equipment Available but not listed to complete Project Needs

Name of Bidder: R.A. Markuson Inc.

R.A. Markuson Inc.
P.O. Box 371
Nokomis, FL 34274

Robert A. Markuson
ROBERT A. MARKUSON

SOURCE OF SUPPLY AND SUBCONTRACTORS

The following sources of supply and subcontractors shall be used for the **MECHANICAL TREATMENT OF ENVIRONMENTALLY SENSITIVE LANDS AND RIGHT-OF-WAY ENVIROMENTAL MULCHING** project. If bidder does not have a source of supply or subcontractor, insert "to be determined". When a source or subcontractor is determined, selection will be subject to County approval. (If not applicable, state N/A).

Source of Supply	Subcontractor(s)
1. _____ <i>N/A</i>	1. _____ <i>N/A</i>
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____

DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that _____ (name of business) does:

R.A. Markuson Inc.

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

**R.A. Markuson Inc.
P.O. Box 371
Nokomis, FL 34274**

Signature

Robert A. Markuson

Dated

5/6/14

Name of Bidder: _____

(This form to be returned)