

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: F- 1

1 DEPARTMENT MAKING REQUEST

Budget and Administrative Services

2 MEETING DATE

6/24/2014 9:00:00 AM

3 REQUESTED MOTION/ACTION

Adopt a Resolution approving the attached final Criminal Justice Mental Health Substance Abuse (CJMHS) Reinvestment Grant Program Report to the Florida Dept. of Children and Families.

4 AGENDA

Consent

5 IS THIS ITEM BUDGETED (IF APPLICABLE) - No

Budget Action

No action needed. Grant close-out report only.

Financial Impact Summary Statement

No action needed. Grant close-out report only.

Detailed Analysis Attached -

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

Charlotte County was awarded the CJMHS Reinvestment Grant on November 23, 2010, and this grant ended on May 11, 2014. The grant close-out procedure requires the Board of County Commissioners to approve the final CJMHS Program Report. A full presentation of this grant went before this Board on May 13, 2014.

ATTACHMENTS:

Name:	Description:	Type:
<input type="checkbox"/> 2011-2014 CJMHS Reinvestment Grant Close Out Guidance (2).pdf	2011-2014 CJMHS reinvestment closeout	Cover Memo
<input type="checkbox"/> Criminal Justice Final Program Report.pdf	Exhibit	Exhibit
<input type="checkbox"/> Resolution - CJMHS Final Program Report.doc	Exhibit	Exhibit



**State of Florida
Department of Children and Families**

Rick Scott
Governor

Esther Jacobo
Interim Secretary

**Criminal Justice, Mental Health and Substance Abuse (CJMHS) Reinvestment
Grant
Close-Out Guidance**

To close out CJMHS grants, County Grantees must:

1. Submit a final CJMHS Program Report.

- a. This report is based on the CJMHS Implementation or Expansion Grant Report Template.
- b. The service period included in this report should be the entire three (3) year CJMHS grant award period.
- c. This report should be clearly labeled "Final" and must be submitted on or before the next regular bi-annual reporting date (May 1 or November 1) following the ending date of the program.
- d. The County Board of County Commissioners is responsible for approving the final report to the Department before submission.

Note: In some cases, the ending date may be very near the semi-annual reporting date. In those cases, Grantees may request reasonable extensions to reporting deadlines for the Final Grant Report through their DCF Program Manager.

2. Submit a final CJMHS Financial Report.

- a. This report is based on the CJMHS Financial Report Template.
- b. The service period included in this report should be the entire three (3) year CJMHS grant award period.
- c. This report should be clearly labeled "Final" and must be submitted on or before the next regular semi-annual reporting date (May 1 or November 1) following the ending date of the program.
- d. The County Administrator is responsible for certifying the final report to the Department before submission.
- e. Grantees may charge final reporting staff expenses to the grant only if:
 - those positions are approved line items in the budget of the Memorandum of Understanding (MOU); and only if
 - those expenses are incurred before the ending date of the MOU.
- f. Grantees must document compliance with the statutory match requirement in the final reports.

Note: In some cases, the final Financial Report may be submitted after the final Grant Report in order to allow time for the county to perform final

1317 Winewood Boulevard, Tallahassee, Florida 32399-0700

expense processing and accounting activities. In those cases, Grantees may request reasonable extensions to reporting deadlines for the Final Financial Report through their DCF Program Manager.
Return unused funds advanced.

3. Return unused funds advanced.

- a. Each Grantee is required to match total grant expenditures. Fiscally constrained counties are required to match at 50 percent and all other counties are required to match at 100 percent. Should the match not equal 100 percent of expenditures, then each Grantee must pay DCF the difference. (Example: The Grant Award amount is \$500,000 and the county match is \$500,000; the county only expends \$450,000 in grant funds and \$400,000 in county match. The county would need to match \$450,000 and would therefore owe the state \$50,000 for the county match obligation).
- b. Each Grantee will need to return any unused advance funds plus any unapplied interest via certified check made out to the "Department of Children and Families." (Using the example above, the county would need to return \$50,000 in unused grant funds plus any unapplied interest).
- c. The check amount must reconcile to the final Financial Report amount, as certified by the county administrator.

Note: In some cases, processing time on final expenses may delay the administrator's ability to certify the final Financial Report and process the refund check. In those cases, County Grantees may request reasonable extensions through their DCF Program Manager.

4. Document compliance with the annual audit requirements of Attachment III.

- a. Each Grantee will need to ensure that a copy of the next annual audit after the ending date of the MOU is filed with the Department.
- b. Grantees should provide an estimated audit filing date when submitting the final Financial Report.
- c. Audits must be filed with both the DCF Grant Manager and the DCF Office of the Inspector General, Provider Audit Unit. Addresses are included in Attachment III of each MOU.

5. Compliance reminders.

- a. Grantees are reminded to review and comply with the MOU details pertinent to record retention and the disposition of real property and Information Technology Resources (ITR) purchased with state funds.
- b. If a Grantee needs any approvals to retain or dispose of property or Information Technology Resources purchased with grant funds, the Grantee must submit a written request with appropriate justification to the DCF Program Manager. Written approval from the DCF Program Manager must be obtained and filed before MOU close out.

**Criminal Justice, Mental Health, & Substance Abuse
Reinvestment Act – Implementation Grant Program
Final Report
Charlotte County**

Report Period: January 12, 2011 through May 11, 2014

Section 1. Contact Information

Contact Name	Roger Davis
County	Charlotte
Address	18500 Murdock Circle, Port Charlotte, FL 33948
Telephone Number	941-743-1542
E-mail Address	Roger.Davis@charlottefl.com
Certifying Official	Kenneth W. Doherty

Preface the report with contact information for the person who completed this report and the person who certified this report. Please include: person's name, county, address, telephone number(s), and e-mail address.

Section 2. Detailed Progress Summary

Provide a detailed summary of the progress in meeting the goals described in your application.

1. Using the goals/objectives/tasks as delineated in your application as a reporting framework, describe your achievements to-date in each area. Identify adherence or adjustments to your timeline. Within your progress summary, make sure to include narrative on the following items:

Charlotte County's program has targeted adults with mental illness and/or substance abuse disorders who are involved in, or at risk of involvement in, the criminal justice system. Our goal is to intervene at the earliest possible intercept to divert these individuals into treatment, improve accessibility and effectiveness of treatment and prevent re-entry into the system due to lack of transitional planning, and resources. Our focus has been on Law Enforcement/Emergency Service, Diversion, and Jail Re-entry.

Crisis Intervention Team (CIT) Training of our law enforcement officers and dispatchers has resulted in over 100 trained officers and dispatchers and is very important as it diverts individuals into treatment instead of incarceration.

Providing transitional case management is the core service of our grant program. The goal is to identify inmates with the mental health and/or substance abuse disorders and provide them with treatment services, community resources and supportive housing.

A total of 211 participants were screened and accepted into the Reinvestment Grant program. Of these 211 participants, 85 were successfully discharged completing the entire program, and 9 were transferred to targeted case management at the close of this grant. The remaining participants were closed for the following reasons: 51 left before treatment could be completed, 31 clients withdrew, 23 were incarcerated, and 12 moved.

- a. Describe the composition of your Planning Council membership as stated on pages 5 and 6 in the original grant RFA (per F.S. 394.657(2) (a), including a list of the Planning Council members. Describe any difficulties you have had in filling these membership positions. Describe the activities, such as meeting frequency and types of collaboration efforts, of your Planning Council.

Criminal Justice Behavioral Health Advisory Council (CJBHAC) is our Planning Council and membership is essentially composed of the same members of the Public Safety Coordinating Council. Please see Attachment A.

CJBHAC meets quarterly; the most recent meeting was May 1, 2014. CJBHAC continues holding community events such as Mental Health Awareness Month Walk, Recovery Month Candlelight Vigil, and the CIT Graduation Luncheon. Please see Attachment B for the agenda.

The Mental Health Awareness Walk took place on May 3, 2014 with approximately 200 in attendance. On May 13, 2014, data pertaining to the reinvestment grant was presented to the Charlotte County Board of Commissioners.

CIT continues to be offered with the next scheduled training on July 28, 2014. We are continuing our Jail Discharge Planning Meeting every month and the most recent meeting was June 11, 2014. Participants include: Corizon Health Care, Charlotte Behavioral Health Care, Salus Care, and Court Services. Inmates in need of continued care are reviewed to ensure linkages to the appropriate level of care.

- b. Describe any barriers that you have encountered in meeting your goals/objectives/tasks, and how you have been able to navigate through these barriers. Also describe significant barriers that remain, if any.

Co-occurring mental health and substance disorders are a consistent problem for program participants. Participants suffer from a lack of sufficient sober housing options and transportation. In spite of these barriers, through the coordinative efforts of our collaborative partners, 85 participants successfully completed the entire program and 9 were transferred into targeted case management at the close of this grant to continue links with community resources and treatment.

2. Identify if you have been able to leverage additional funds for this initiative (beyond the matching funds requirement) since receipt of grant award/funds. *Note: this was not a requirement.*

None at this time.

Section 2. Outcomes

Describe the effect the grant-funded initiatives have had on meeting the needs of adults and/or juveniles who have a mental illness, substance abuse disorder, or co-occurring mental health and substance abuse disorders.

This grant has strengthened our efforts to integrate these individuals with mental illness and/or co-occurring disorders back into society. Through the combined efforts of our collaborative partners we are able to provide housing, transportation, outpatient therapy, crisis services, detoxification services, medication management, and linkages to community resources.

1. Share early data that you have collected in relationship to the core outcome measures that were identified in your grant application.

Performance Measure 1 (Diversion): 50% of 911 operators will be trained over the next three years. To date, thirteen (13) 911 operators/communications supervisors, ninety two (92) CCSO officers, thirteen (13) DOC probation officers, two (2) Pretrial Services officers, four (4) PGPD officers, eleven (11) Department of Corrections correction officers have been trained. Currently, there are thirty-seven (37) total dispatchers, call takers, and supervisors in which 35% have been trained.

Performance Measure 2 (Reduce Recidivism): The data reflects a reduction in arrest rates for grant participants who were discharged from services 12 months prior to the time period of April 1, 2014- May 31, 2014. The average number of arrests per person for 12 months prior to acceptance into the program is 1.2. The average number of arrests 12 months post discharge from the program is 0.4.

Performance Measure 3 (Improve Treatment Access): 90% of individuals utilizing the transitional Case Management program will be connected to treatment services within seven (7) days of discharge. To date, 69.8% of individuals have been connected to treatment within seven days of discharge from Charlotte County Jail or acceptance into the program. The average number of days for individuals to be connected to treatment is 6.28 days for people admitted into the grant to date.

Performance Measure 4 (Housing Access): 90% of individuals utilizing the transitional Case Management program will be connected to transitional housing within one day of release of admission into case management services. To date, 96.70% of individuals have been connected to housing within 1 day of discharge or acceptance into the program. The average number of days to date is 1.07.

2. Provide early comments, if possible, on the effect of the grant program on the growth and expenditures of the jail, juvenile detention center, and prison.

As mentioned above, this grant has seen a reduction in recidivism in jail arrests and this should result in reduced costs to the jail.

Section 3. Technical Assistance (if applicable)

Explain what collaboration, if any, you have had with the Florida Mental Health Institute's Technical Assistance Center. Has this partnership been successful?

FMHI and Mark Englehardt have been very helpful in further refining the specifics of the grant and implementation, and identifying the relevant data sets. Mr. Englehardt also assisted in presenting the grant's data sets to the Charlotte County Board of Commissioners on May 13, 2014.

Section 4. Profile of Client Interventions

As "stories" of client successes are available, please provide a brief profile of the services that you have provided to an individual client and how this has impacted his/her life. This helps to depict the human side of your work. More than one story may be shared, as you see fit.

Story of Sarah

You know the best thing about being clean and sober is that I am competent enough to know that I'm not perfect. Therefore, the fact that I have struggled with writing this is because I always try to be perfect. I can just let that go now and know that whatever I say is going to be perfect because it's the best I can do. That being said let me tell you about myself. When I was a child I grew up in a wonderful family always struggling to give me the best. Well, today I can say they did awesome with that, because as much as I would love to say I have done it all, I have not...but today I will. I have been blessed though, with many good things in life and done things most people at the age of 30 today haven't had a chance to do. I thank my lucky stars for that. Then one day when I was 15, I came upon a bad place at a bad time and you know what it wasn't so bad looking back because today I have become ultimately better from the experience, a huge blessing in disguise and not just for me but for so many that surround me in my everyday life. Today I am fortunate to have had this program placed in front of me; it was a path I was destined for. It saved my life!

Instead of wondering through the midst of a desert, I found this great thing called life and here I am. I am a former recovering addict with a history of insanity. I have been through a lifetime of what's not real and now I am going back to what is real and that is just being me. I stumbled in ways that I can not explain along the way. In and out of jails, institutions, and literally died inside. It was strange because I was still physically here and saw what was going on around me but I was blank, gone, done, and non-existent. I had no human emotion, feelings, or even sense...I was what some would call a walking zombie. Then, one day I was sitting in a jail cell and my "Bunkie" questioned me about love. I was very unsure at this point how to answer that, stumped. So I said a prayer to find out if I was nuts...turns out I was. I was insane for even questioning such a strong word. So I went on about my business and doing my time knowing that getting out terrified me. I had lost everything including my own life not physically but mentally. I had nowhere to go and no one to lean on but the love I was questioning!

Story of Sarah (continued)

Well I needless to say followed my faith which at the time was nearly nothing but something in my mind said leave, leave everything behind and go. So I did and there I was in the rain standing, no where with nowhere to go and this wonderful person came up to me and said I'll give you a ride. I knew that it was safe because he was a cop, but I did not know where he was taking me. He took me to CBHC, why, I can only say I wasn't acting crazy...I just was crazy inside. Anyhow, I spent a few days coming home within me to find out I was fine and there was an amazing grant program I could go in to if I chose to, well considering I was still a little off the wall crazy, I was afraid of it. In fact, I was afraid of having any part of what I thought was the cops. The word criminal justice grant terrified me to no avail. Then one day I wake up after this dream of unreality and saw that I had to face my fears and look them square in the eye and the moment I did that all the fear of police, crime, what was going to happen to me...it just subsided because I had this great guy named Noel who helped me understand that the program is meant to help me get better...anything I needed they were there to help with.

Well, after my first appointment, I thought hey, let me give it a go, it can't hurt me...I don't think! Well, best decision I ever made in my life because whoa, here I am happy, healthy, living life. Since I have been in this program, I have found my place in life and as much as I wanted to place blame on my town, and where I grew up, I didn't. I'm OK right here where my life began. This program helped me to relocate and find my feelings, my numbness just gone. I have since gotten involved with the church that I was brought up with and with the help of my mentor there and this program here, I am doing amazing. An unexpected healing in a worst case scenario, right before your eyes. A hopeless case of the crazy's healed. This criminal justice grant program has helped me in retrieving a job, a house, my family, and an amazing chance to make the best of my life and what it is today. Who knew that just 6 months or so ago I was sitting in a jail cell being featured on an inmate scare 'em straight program at the edge of non-existence, and today here I sit watching it on TV going wow, what improvement have I made. I am at the top of my game. I am a sales rep. for an amazing national sales company who has actually recognized me for the effort I put fourth, and my family finally able to move forward not worrying about their little girl that they almost gave up on. You know what, here the truth is; the question that I struggled with was how can you love someone as much as you love your children? I struggled with it because I had no one and needed everyone. The moment I seized the struggle was when I was found wanting the answer for what is true and real, and the simple answer was love is all, and I always knew that and today I know that even if you don't know, everyone loves me, because I'm alive. If this program could bring me to the honest truth a\that was always there before me and I lost sight of it...you can make the difference by giving the sight back to those who lost it as well. In my opinion this struggle is a fight...and everyone is worth fighting for, aren't you? Thanks for your opportunity; it will always be appreciated for me and the next.

*With regards,
Sarah*

Attachment A

CHARLOTTE COUNTY
CRIMINAL JUSTICE MENTAL HEALTH &
SUBSTANCE ABUSE REINVESTMENT GRANT
PLANNING COUNCIL

State Attorney or Designee	<u>Stephen Russell, Shannon Doolity</u>	Local Substance Abuse Treatment Director	<u>Jay Glynn</u>
Public Defender or Designee	<u>Kathleen Smith, Toby Oonk</u>	Community Mental health Agency Director	<u>Jay Glynn</u>
Circuit Court Judge	<u>Joseph Foster</u>	DCF Substance Abuse MH Program Office Rep	<u>Susan Nunnally</u>
County Court Judge	<u>Paul Alessandroni, John Burn, Peter Bell</u>	Primary Consumer of Mental Health Services	<u>Anthony LaForgia The Haven</u>
Police Chief	<u>Albert Arenal</u>	Primary Consumer of Substance Abuse	<u>Tom Guy 2nd Chance Recovery</u>
Sheriff or Designee	<u>Bill Prummell</u>	Primary Consumer of Community Based Treatment	<u>Andrea Willard</u>
State Probation Circuit Administrator	<u>Pam Donelson</u>	Area Homeless Program Representative	<u>Angela Hogan Homeless Coalition</u>
Local Court Administrator	<u>Jon Embury</u>	DJJ Director of Detention Facility	<u>Dennis Driscoll</u>
County Commission Chair	<u>Kenneth Doherty</u>	DJJ Chief of Probation Officer	<u>Peg LaMarca</u>
County Director of Probation	<u>Sherry Munroe</u>		

Attachment B

Criminal Justice/Behavioral Health Advisory Council

Thursday, May 1, 2014

Court Administration Conference Room, 2nd Floor
Charlotte County Justice Center,
350 E. Marion Avenue, Punta Gorda, FL 33950

CJBHAC Meeting Agenda

1. Welcome, Introductions, Review and approval of minutes
2. Committee Updates:
 - a. Community Education Committee:
 - Upcoming Events:
 - Saturday, May 3rd, 8am - Mental Health Awareness Walk
 - Saturday, May 17th, 9am - Drug Court Easy Street pick up.
 - Past Events:
 - CIT
 - b. Sustainability and Service Expansion Committee:
 - Final Stats on Reinvestment Grant - Megan Burkard - CBHC
 - Discussion regarding upcoming grant opportunity – Roger Davis
 - Update on Court Services programs
 - c. Discharge Planning Committee:
 - Update on committee activities – Faezeh Andrews
 - d. Juvenile Justice Committee:
 - Update on committee activities – Faezeh Andrews
 - e. Patrick Diggs - Veterans Justice Outreach Coordinator, Bay Pines VAHCS
 - Presentation
 - f. David Donohew - Charlotte County Veterans Services Division
3. Adjournment

R E S O L U T I O N
N U M B E R 2 0 1 4 -

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, APPROVING THE FINAL PROGRAM REPORT FOR THE CRIMINAL JUSTICE MENTAL HEALTH AND SUBSTANCE ABUSE REINVESTMENT IMPLEMENTATION GRANT PURSUANT TO MEMORANDUM OF UNDERSTANDING #LHZ26 BETWEEN THE FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES AND CHARLOTTE COUNTY.

RECITALS

WHEREAS, on or about November 23, 2010, the Florida Department of Children and Families (DCF) and Charlotte County entered into Memorandum of Understanding #LHZ26 for a Criminal Justice Mental Health and Substance Abuse Reinvestment Implementation Grant (CJMHSA Grant) to provide, among other things, discharge planning services for persons being released from the Charlotte County Jail System that have mental health and/or substance abuse problems; and

WHEREAS, pursuant to the close-out of the CJMHSA Grant, DCF is requesting that the Board of County Commissioners approve the attached Final Program Report to DCF for the CJMHSA Grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Charlotte County, Florida:

1. That the above Recitals are hereby incorporated herein and made a part of this Resolution.
2. That the Final Program Report, for Memorandum of Understanding #LHZ26 for a Criminal Justice Mental Health and Substance Abuse Reinvestment Implementation Grant, a copy of which is attached hereto and incorporated herein, is hereby approved.

PASSED AND DULY ADOPTED this _____ day of _____, 2014.

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

By: _____
Kenneth W. Doherty, Chairman

ATTEST:
Barbara T. Scott, Clerk of
Circuit Court and Ex-officio
Clerk to the Board of County
Commissioners

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: _____
Janette S. Knowlton, County Attorney
LR11-1216