

**Charlotte County Board Of County Commissioners  
Agenda Item Summary**

**Item Number: B- 1**

**1 DEPARTMENT MAKING REQUEST**

Clerk of Court

**2 MEETING DATE**

10/14/2014 9:00:00 AM

**3 REQUESTED MOTION/ACTION**

Approve minutes for:  
September 16, 2014 BCC Workshop  
September 22, 2014 Pre-Agenda

**4 AGENDA**

**5 IS THIS ITEM BUDGETED ( IF APPLICABLE ) -**

**Budget Action**  
No action needed.

**Financial Impact Summary Statement**

**Detailed Analysis Attached -**

**Budget Officer-**

**6 BACKGROUND ( Why is this Action Necessary, and What Action will be accomplished )**

**ATTACHMENTS:**

Name:

Description:

Type:

[091614 BCC Workshop.pdf](#)

September 16, 2014 BCC Workshop

Backup  
Material

[092214 Pre-Agenda.pdf](#)

September 22, 2014 Pre-Agenda

Backup  
Material

**BOARD OF COUNTY COMMISSIONERS**

**SEPTEMBER 16, 2014**

A BCC Workshop was held at the Murdock Administrative Complex, Room B-106, Port Charlotte, Florida.

Members present were: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, and Commissioner Truex. Also in attendance were: County Administrator Sandrock, Assistant to the County Administrator Flores, County Attorney Knowlton, Chief Deputy Board Services White, and Minutes Clerk Greene. The following members were absent: None.

**The meeting was called to Order at 9:00 am**, followed by the Pledge of Allegiance.

**1. Economic Development Director comments**

Tom Patton, Economic Development Director, explained he would have a Legislative Priority request for funds from the Economic Development Trust Fund, mentioned the Project would be centered around an incubator and that it is currently confidential, expressed hope to make an announcement within a month, and noted Legislative support is needed for the Enterprise Zones Program.

**2. State Lobbyist**

County Administrator Ray Sandrock expressed his appreciation for Cari Roth, Lobbyist, Bryant Miller Olive, P.A., for attending the meeting on such short notice. Ms. Roth gave an overview of the Presentation, indicated work has been conducted with Administration for a revamped Legislative Agenda, stated Charlotte County did well with Allocations when Education Funds were subtracted; as those are received per formula by the number of school aged children, provided additional detail related to County by County Allocations, listed types and examples of Budget processes including Agency Budget Spending, Formulaic, Competitive Grants, and Pure Legislative Initiatives, stated water projects would be a high priority this coming Legislative Session, commented on the upcoming Session timeline, and spoke to communication methods. Mr. Patton requested a Board of County Commission (BOCC) Liaison for the sake of moving the Economic Development Project forward.

**Commissioner Duffy** inquired if Charlotte County should have requested additional funding, spoke to relationships with Charlotte County Legislators in addition to Legislators from other areas, questioned the meaning of "key people", noted Senator Lizbeth Benacquisto prefers to meet with the Board on an individual basis, mentioned that Senator Nancy Detert, Senator Bill Galvano, and Senator Benacquisto needed to be approached regarding Charlotte County Legislative priorities as soon as possible, suggested several Legislative priorities, opined the completion of Burnt Store Road and the Spring Lake Sewer Project should be of the highest priority, asked if Ms. Roth would be able to speak with Florida Department of Environmental Protection (FDEP) Secretary, Herschel Vineyard, regarding Spring Lake and Sunshine Lake funding, expressed her belief that infrastructure should be installed if any funding was received for Murdock Village, and asked that additional Legislative priority discussions take place in a Workshop format. **Commissioner Deutsch** commented on Ms. Roth's role as Lobbyist, suggested formation of an overall plan or strategy for the ability to work as a team, asked if Ms. Roth had any suggestions for improvement, recommended assigning the top five (5) Legislative people to each Board member, provided an update on the plan for a presentation to the West Coast Inland

Navigation District (WCIND) regarding Stump Pass, and expressed his optimism for receiving WCIND support. **Commissioner Constance** stated his preference to understand the amount of money that each of the sixty-seven (67) Counties of Florida contribute to the State Budget related to the amount they are allocated, opined River Road should not be a Legislative priority until all Charlotte County requests have been met, indicated FDEP should help the County with Sunshine and Spring Lakes, questioned why he has not yet received the requested Health Department funding formula information, inquired if the additional \$2.2 million dollars received for Burnt Store Road was because of project readiness, commented on other areas of funding related to Sunshine Lake, agreed to be the BOCC Liaison for the aforementioned Economic Development Project, asked if the Economic Development Legislative priority included Murdock Village, affirmed he was pleased with the work that Ms. Roth has conducted, and advised that the Legislative process is year-round. **Chair Doherty** indicated work should be done to ensure that Charlotte County is receiving a proportionate share of funding compared to other communities, noted Agency distribution of funding, stated he was working with Representative Ken Roberson to schedule a meeting with the local Delegation prior to the Official Delegation taking place December 4, 2014, noted the opportunity to support Sarasota and Lee Counties with regional projects, and commented that any funding opportunity for Murdock Village should be sought. **Commissioner Truex** noted he met with three (3) Legislators with the help of Ms. Roth, spoke to County road responsibilities in West Virginia, stated happenings with River Road should be monitored, indicated the first Phase of River Road would affect the portion from US 41 to I-75, and opined River Road should not be a funding priority; but should be supported.

Ms. Roth responded to Board inquiries related to her job and spoke to focusing in on the needs for Charlotte County and the return on investment, said the Charlotte County water project funding request was modest, agreed with specific focus areas per Commissioner, stated that Agenda setting is crucial, remarked that personal relationships with key people included staff members, Chairman, and Vice Chairman, are paramount, mentioned that Representative Roberson is very responsive and positive to assisting the County, affirmed her ability to speak with FDEP Secretary Vineyard, requested additional detail from Mr. Patton regarding the Economic Development Project, and provided the Board a breakdown of Budget Allocations per County. County Administrator Sandrock indicated the preliminary Legislative Priority list included Burnt Store Road, Sunshine Lake, River Road, Justice Center, and Stump Pass. Mr. Patton affirmed he would attempt to fit all funding opportunities into parameters for Murdock Village.

**RECESS: 10:16 am – 10:29 am**

### **3. Sandhill Boulevard Re-alignment**

Venkat Vattikuti, Transportation Engineer, provided details related to the delay of the Sandhill Boulevard re-alignment and indicated evaluations have been conducted for correction. Oliver Rodrigues, Florida Transportation Engineering, provided an update related to the Sandhill Boulevard Congestion Mitigation Study, noted existing traffic count data was reviewed to examine conditions, mentioned all roadways operate at acceptable levels, stated the Growth Trend has been less than two percent (2%) of the horizon, advised that the over the next five (5) years Sandhill Boulevard and Kings Highway would become deficient, displayed constrained areas of the Study including the intersections of Kings Highway at Veterans Boulevard and Sandhill Boulevard at Kings Highway, indicated coordination with the Florida Department of Transportation (FDOT) would be needed, detailed Alternatives A (widen Sandhill Boulevard to four (4) lanes, from Kings Highway to Rio

de Janeiro at an estimated cost of \$9 million), B1 (construct a new two (2) lane road in the Florida Power and Light (FPL) Easement from Kings Highway to Sandhill Boulevard and continue four (4) lanes to Rio de Janeiro at a cost of \$5.2 million), and B2 (widen Sandhill Boulevard from two (2) lanes to three (3) from Kings Highway to east of Deep Creek Boulevard, and construct a new three (3) lane roadway in the FPL Easement from Kings Highway to east of Deep Creek Boulevard, and widen Sandhill Boulevard from two (2) lanes to four (4) lanes from east of Deep Creek Boulevard to Rio de Janeiro at a cost of \$12.2 million), highlighted FPL's response to the use of the Easement was not encouraging, and commented that Alternative A was the only viable option due to the response received from FPL.

**Chair Doherty** stated the Sandhill Boulevard and Kings Highway intersection fails in the morning peak hours, spoke to his past experience with working with FPL, indicated the long term solution of the Easement use was worth pursuing, suggested softening the curve of Sandhill Boulevard, and commented that additional time could be gained if geometric improvements were made at the intersection. **Commissioner Deutsch** questioned what FPL had over the Easement and stated FPL would probably not place large transmission lines underground at the current time. **Commissioner Constance** inquired if the issue was reviewed when the Wal-Mart was constructed at the Sandhill Boulevard and Kings Highway intersection, stated his concern of building larger roads to a bottleneck at the intersection, agreed that FPL should continue to work related to the use of the Easement, requested a cost estimate of improvements from Deep Creek Boulevard to Kings Highway, expressed his preference for the lowest cost option, asked if the Racetrac located at the intersection could obtain an entrance from Kings Highway, and suggested staff advise the Board when the first obstacle is met while working with FPL. Board discussion continued regarding the entrance and exit options for the Racetrac.

Mr. Rodrigues affirmed that the FPL Easement would be further pursued. Ravi Devaguptapu, Florida Transportation Engineering, indicated FTE was aware of situations where FPL allowed use of their easements for roadway improvements and stated congestion of the Sandhill Boulevard and Kings Highway intersection could be relieved if the two (2) left turn lanes were extended. Mr. Vattikuti responded that FDOT would not allow an entrance to the Racetrac location from Kings Highway. Dan Quick, Public Works Director, advised that the County partnered with Wal-Mart for significant improvements at the Sandhill Boulevard and Kings Highway intersection, stated concurrency needed to be maintained within the five (5) year Capital Improvement Plan (CIP) at the time of improvement, and explained that the available open space at the intersection was maxed out. County Administrator Sandrock recommended staff work with FPL and have the matter placed onto a Regular Meeting Agenda for Board Direction.

#### **4. CCU Fees, Assessments, and Charges**

Terri Couture, Charlotte County Utilities (CCU) Director, listed guiding documents for the CCU Rates, Fees, and Charges, indicated changes are not recommended at this time for the Miscellaneous Fees and Charges, noted past Revenues of all Miscellaneous Fees and Charges included in the Resolution, displayed a spreadsheet portraying a comparison of the Fees and Charges for surrounding areas, explained System Development Charges (also known as Connection Fees), played a video clip of the February 14, 2012 presentation by Henry Thomas of Public Resource Management Group (PRMG), Inc. related to proposed Connection Fees, detailed Low Pressure Sewer Installation costs, and responded to Board inquiries.

**Commissioner Constance** requested additional detail related to the cost of the Annual Fire Protection fee, queried the total transmission of meters to date, questioned if working meters were used in other areas once removed, asked for information related to CCU Bill payment options and customer charges, and inquired the actual cost per meter. **Commissioner Duffy** commented on the decline in delinquency charges and the lack of correspondence to reconnection charges, detailed her experience using the online statement and automatic bill payment method, requested additional information regarding the \$3.95 convenience charge, questioned if other Utilities also charge a convenience fee, stated connection fees for construction of a new home would equate to approximately \$6,000.00 plus the cost of the meter, and spoke to Low Pressure Sewer System installation and maintenance costs. **Commissioner Deutsch** asked for additional historical revenue information to be provided, questioned if the number of CCU Customer questions regarding the new payment system have leveled out, suggested an update be given related to the CCU Telephone System, and inquired CCU's policy regarding new pipe installation related to T's at the road. **Commissioner Truex** questioned courtesy charges, asked what the fees and charges would be for a non-drop in meter, expressed his belief for flexibility in the CCU policy for developer connection fees, and commented on costs for Low Pressure Sewer System installation in new construction areas. **Chair Doherty** asked if the Annual Fire Protection charge was mainly for commercial customers, requested the City of Punta Gorda information be included on the spreadsheet, expressed his preference to ensure the County is competitive relative to fees and charges, posed questions and hypothetical situations related to the distribution and collection charge components, inquired of CCU policy regarding Developer payment of Connection Fees, provided Resolution 2007-022 related to the Uniform Extension Policy to the Board, discussed Developer's Agreements and Connection Fees, commented on other Utility policy, and suggested the Policy be brought back for discussion.

Ms. Couture advised the Annual Fire Protection cost was set per formula suggested by the Consultant, highlighted the total number of meters in the CCU system, stated unusable meters are recycled, said the discrepancy between the delinquency charges and reconnect charges was partially due to the number of foreclosed properties in the area, affirmed she would provide additional historical revenue information and revised comparisons, defined the courtesy charge and advised it has not been recently used, provided an update related to the discovery of CCU Phone System issues, explained the reasoning for the \$3.95 Customer Convenience Fee charged by BillTrust, spoke to distribution and collection fees, confirmed the total customer cost for a brand new sewer and water connection fee for vacant lot construction would be approximately \$6,000.00; in addition to the meter cost, and detailed CCU Policy related to Developer Agreements and Connection Fees. Tina Nusbaum, Senior Services Coordinator, affirmed the Annual Fire Protection Fee was mainly charged to commercial customers or those buildings with fire suppressant systems within, spoke to the meter transition program, explained the CCU Billing System and related charges, noted phone calls are still being received regarding the Billing System, advised the Penalty Fee was suspended due to customer confusion, confirmed other utilities also charge Customer Convenience Fees, and stated CCU Policy included construction of T's at the road for new pipe installation. Chief Deputy Board Services Tommy White spoke to the hypothetical situations posed by **Chair Doherty** and compared the distribution and collection costs to the General Development Utility (GDU) Judgment against the County years prior.

**RECESS: 12:04 pm – 12:25 pm**

## **5. South County Overlay**

Shaun Cullinan, Planning and Zoning Official, explained the Punta Gorda South County Overlay proposed boundaries, explained the maps provided, commented that 743 property owners would be affected, highlighted the comparison of the proposals, detailed next steps based on Board Direction received, and responded to Board inquiries.

Board discussion ensued related to the proposed boundaries, the ability of Punta Gorda to have an Overlay Code and Annexation, possible unintended consequences, details related to billboards, the ultimate goal of accomplishing a seamless transition from the City to County, building and architectural standards, site development, suggestion for the Charlotte Harbor Community Redevelopment Area (CRA) to be included in a phased approach for development, a request for a comparison of the Charlotte Harbor CRA design work and the suggested Overlay Code, staff bringing back information with preliminary recommendations, the need for the information to be ready to discuss with the City of Punta Gorda by the next Joint Meeting, and design differences in downtown areas versus other portions of the County.

County Attorney Janette Knowlton indicated the changes would be implemented through a phased process. County Administrator Sandrock reminded the Board that a number of the properties to be affected were previously asked to annex into the City of Punta Gorda and declined the Annex due to the stricter standards. Mr. Cullinan affirmed the information would be brought before the Board at a later date.

## **6. Transit Services Overview**

Gordon Burger, Budget and Administrative Services Director, introduced Rick Kolar, Senior Division Manager Fleet and Transit, indicated the Board approved a concept for a Fixed Route Transit System, stated staff is reviewing options, issues, implications, and costs to move forward, provided details of Dial-A-Ride and Sunshine Ride including General Fund Costs, Funding Sources, and Fees per trip, displayed a pie chart depicting the types of rides included in Sunshine Ride, explained Sunshine Ride Coordinated Provider Programs including Veterans Transport, Cultural Center, and Cooper Street, noted a request asking the County to relinquish the responsibility of Community Transportation Coordinator (CTC), commented that doing so would also relinquish control of services, advised that he does not recommend that action, conveyed that Sarasota is putting out a Request for Proposal (RFP) for services while retaining CTC, showed Comparative Costs by the number of trips, expense per mile, and expense per trip, detailed the Charlotte County Demand Response Service, listed examples of potential transit focus points, and said staff would be conducting a random sampling of actual trips to provide additional information related to trip times.

**Commissioner Constance** posed questions related to the average length of each trip, the operating expense of both Sunshine Ride and Dial-A-Ride, the total number of units in service, the total number of drivers, if the buses were equipped with GPS monitoring, if the GPS information was archived, noted a number of constituents have approached him regarding the number of immobile buses around town, inquired of the ability to partner with businesses to subsidize shopping trips, recommended the use of a marketing flyer, and suggested marketing to the faith based population. **Commissioner Deutsch** commented on the average cost per taxi cab ride in Charlotte County and provided an example of **Commissioner Constance's** suggestion that was successful in another community. **Commissioner Duffy** noted Sarasota Area Transit received \$2.4 million dollars in funding.

Mr. Kolar noted twenty (20) buses and three (3) vans would be operating at maximum service, stated the number of drivers coincide with the number of vehicles, indicated four (4) vehicles run at part-time hours, affirmed the use of GPS with the vehicles, and advised that the number of vehicles were reduced by five (5); as the GPS information became available. Mr. Burger mentioned the lack of marketing, noted the Sub-Committee offered to help with marketing; but were in need of updated materials, and commented on the suggestion to re-brand the transportation service.

**AA. County Administrator: None.**

**BB. County Attorney: None.**

**CC. Commissioner Comments:**

**Commissioner Duffy** noted receiving mail from individuals that are anti-Parkside, stated the same individuals are attending Parkside Meetings for purposes of disruption and to undermine work, opined the people do not reside in Parkside, and mentioned that Parkside Members are becoming furious about the behavior. **Chair Doherty** commented on Board Action to reject all Bids for Little Farm Road, indicated the formation of the East Charlotte Stormwater Municipal Services Taxing Unit was precipitated by the Little Farm Road Project, noted his belief that the MSTU Map may be inconsistent, suggested cancelling the Public Hearing at the following Regular BCC Meeting, and recommended a Public Outreach process for the matter. Board discussion ensued.

**ADJOURNED: 1:29 pm.**

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**Ken Doherty, Chair**

**DATE ADOPTED:** \_\_\_\_\_

**ATTEST:  
BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS**

**By:** \_\_\_\_\_  
Deputy Clerk

**SEPTEMBER 22, 2014**

A Pre-Agenda meeting was held in preparation for the September 23, 2014 Regular and Land Use Meeting at the Murdock Administrative Complex in Room B-106, Port Charlotte, Florida.

The following members were present: Chair Doherty, Commissioner Constance, Commissioner Deutsch, Commissioner Duffy, and Commissioner Truex. Also in attendance were: County Administrator Sandroek, Deputy County Administrator Shoemaker, Assistant to the County Administrator Flores, County Attorney Knowlton, Minutes Supervisor Lansing, Minutes Clerk Russo, and various County staff members. The following members were absent: None

**The meeting was called to Order at 1:30 pm.**

**Administration: D1**

**Budget and Administrative Services: F4, F5, F6, F7, F9, F10**

**Community Development: G1, G2**

**Public Works: N2**

**Public Hearing: #1, #2,**

**Land Use Public Hearing: #2**

**ADJOURNED: 2:32 pm**

\_\_\_\_\_  
**Ken Doherty, Chair**

**DATE ADOPTED:** \_\_\_\_\_

**ATTEST:  
BARBARA T. SCOTT, CLERK  
OF THE CIRCUIT COURT AND  
EX-OFFICIO TO THE BOARD  
OF COUNTY COMMISSIONERS**

**By:** \_\_\_\_\_  
**Deputy Clerk**



Board of County Commissioners

18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

**County Commissioners**

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5



**County Administrator**

Raymond J. Sandrock

**County Attorney**

Janette S. Knowlton

**Clerk of the Circuit Court**

Barbara T. Scott

**Regular and Land Use Meeting**

September 23, 2014 9:00 am  
18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to Terri.Hendriks@charlottefl.com

**9:00 A.M. Call to Order and Roll Call**

**Invocation** - For those who wish to join, please rise for the invocation

Pastor Peter Burnett  
Port Charlotte International Church

**Pledge of Allegiance**

**Changes to the Agenda:** See separate sheet

**Proclamations** - Commissioner Tricia Duffy

American Business Women's Day  
National Day of Remembrance for Murder Victims  
Local Works Day  
Recovery Month  
Rett Syndrome Awareness Month

**Employee Recognition** - Commissioner Tricia Duffy

No Items

## Award Presentations

### [Contractor of the Year Award](#)

Presentation of the State of Florida American Public Works Association "Contractor of the Year" award for excellent work performed during the 2012 Charlotte County Paving Program.

### [APWA Public Works Supervisor Credential - Presentation to Christopher Andersch](#)

Presentation of the first Public Works Supervisor (PWS) credential by the American Public Works Association (APWA) to Christopher Andersch.

### [Combat Wounded Veteran](#)

Combat Wounded Veteran - William Muldoon, PFC, US Army



## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



## COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**The Marine Advisory Committee** is seeking one (1) volunteer to represent the Member at Large category, with preference given to representatives from the following groups: 1) fishing guides or bait and tackle store operators; 2) commercial fishing industry (including clamming industry); 3) marina operation industry; 4) personal watercraft industry; 5) marine sales industry; and 6) scuba diving industry. This term is effective January 1, 2015 and shall expire December 31, 2017. This committee meets the 2nd Thursday of each month at 9:30 a.m. in Murdock. For an application form to submit with your resume, please call 941.623.1094 or email [Gayle.Moore@CharlotteFL.com](mailto:Gayle.Moore@CharlotteFL.com).



## REPORTS RECEIVED AND FILED

No Items



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Finance Division

(1) [Finance](#)

**RECOMMENDED ACTION:**

Approve Clerk's Finance Memorandum.

**BUDGETED ACTION:**

No action needed.

## Clerk of the Circuit Court

### B. Minutes Division

(1) [Minutes](#)

**RECOMMENDED ACTION:**

Approve minutes for:  
September 4, 2014 Pre-Agenda  
September 9, 2014 BCC Regular Meeting

**BUDGETED ACTION:**

No action needed.

## Board of County Commissioners

### C. Commission Office

(1) [Appointment - Northwest Port Charlotte Waterway Advisory Committee](#)

**RECOMMENDED ACTION:**

Appoint Roger D. Larson as a regular member to the Northwest Port Charlotte Waterway Advisory Committee for a three-year term from the date of appointment.

**BUDGETED ACTION:**

No action needed.

(2) [Appointment - Murdock Village Community Redevelopment Agency - Property Owner Representative](#)

**RECOMMENDED ACTION:** Appoint Ms. Marie LaBrosse to the Murdock Village Community Redevelopment Agency Advisory Committee as the Property Owner Representative for a three-year term, effective immediately and shall expire Sept. 30, 2017.

**BUDGETED ACTION:**

No action needed.

### D. Administration

#### Administration

(1) [Canceling November 18, 2014 BCC Workshop](#)

**RECOMMENDED ACTION:**

Cancel the Tuesday, November 18, 2014 BCC Workshop.

**BUDGETED ACTION:**

No action needed.

(2) [Add Land Use Public Hearing to December 9, 2014 BCC Meeting](#)

**RECOMMENDED ACTION:**

Add Land Use Public Hearing at 2 p.m. to the Tuesday, December 9, 2014 BCC Meeting.

**BUDGETED ACTION:**

No action needed.

#### Public Information Office

No Items

## E. County Attorney

- (1) [Interlocal Agreement with the City of Punta Gorda for FEMA Coastal Risk MAP Project](#)

**RECOMMENDED ACTION:**

Approve an Interlocal Agreement with the City of Punta Gorda for the FEMA Coastal Risk MAP Project.

**BUDGETED ACTION:**

No action needed. Funding provided from the General Fund - BCC Controlled Account, approved in the FY13/14 budget process.

## F. Budget and Administrative Services

### Fiscal Services

- (1) [Drug Abuse Trust Fund Resolution - Charlotte County Sheriff's Office](#)

**RECOMMENDED ACTION:**

Approve a Resolution designating the Charlotte County Sheriff's Office as the recipient of the Charlotte County Drug Abuse Trust Fund grant, and approve the transfer of \$25,200 from the Drug Abuse Trust Fund to the Sheriff to fund their continuing program to reduce youth substance abuse through enforcement, prevention, and intervention.

**BUDGETED ACTION:**

- (2) [Crime Prevention Fund - Charlotte County Sheriff's Office](#)

**RECOMMENDED ACTION:**

Approve budget amendment in the amount of \$136,000 in connection with the closing of the Charlotte County Sheriff's Office FY13/14 budget.

**BUDGETED ACTION:**

Approve budget amendment in the amount of \$136,000 in connection with the closing of the Charlotte County Sheriff's Office FY13/14 Budget. This action has a zero net effect on the Sheriff's total original adopted FY13/14 budget.

- (3) [Justice and Mental Health Collaboration Grant](#)

**RECOMMENDED ACTION:**

a) Request the Board to accept the 2014-MO-BX-0018 US Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), Justice and Mental Health Collaboration Program Grant (JMHCP) in the amount of \$200,000, with Budget and Administrative Services administering the grant; and

b) Approve agreement between Charlotte County and Charlotte Behavioral Health Care as the County's grant collaborative partner and provider of mental health services for the duration of this grant, and authorize the Chairman of the Board to sign the agreement; and

c) Authorize the County Administrator to execute all necessary grant documents related to this grant.

**BUDGETED ACTION:**

Approve budget amendment #15-001, in the amount of \$200,000 grant funds for fiscal year 2015. The \$50,000 required match will be met as follows \$11,036 County budgeted administrative services, and \$38,964 from our partner agencies.

### Information Technology

No Items

## Purchasing

(4) [#12-351 Design-Harbor Blvd Amendment #2](#)

**RECOMMENDED ACTION:**

- a) Approve Amendment #2 to Contract #12-351 Design-Harbor Boulevard Improvements, with Johnson Engineering in the amount of \$26,980 for a revised total amount of \$552,485; and  
b) Authorize Chairman to sign Amendment. This is for a firm to design improvements on Harbor Boulevard within the Parkside Community Redevelopment Area.

**BUDGETED ACTION:**

No action needed. Funding from the Utility System Capital Improvement / Road Projects Debt Fund approved in CIP Parkside: Harbor Boulevard-US 41 to Olean in the FY14 Budget Process.

(5) [#14-354, Award, Transit Contract Drivers and Bus Washer](#)

**RECOMMENDED ACTION:**

- a) Approve award of Bid #14-354, Transit Contract Drivers and Bus Washer, to Ameditrans, Inc, of Port Charlotte, FL, at the unit prices listed below for the term October 1, 2014, through and including September 30, 2015; and  
b) Authorize County Administrator to approve renewal of two (2) additional one-year terms, at the same prices, terms, and conditions, by mutual consent.

**BUDGETED ACTION:**

Funds in the amount of \$269,100 are included in the planned FY14/15 Sunshine Ride budget. Funds in the amount of \$378,900 are included in the planned FY14/15 Dial-A-Ride budget. Total budgeted amount is \$648,000. A budget adjustment of \$96,000 (\$48,000 General Fund) will be included in the FY14/15 Budget at the Final Public Hearing on 9/24/14.

(6) [#14-437, Award, Microsoft Enterprise License Agreement](#)

**RECOMMENDED ACTION:**

Approve File #14-437, Microsoft Enterprise License Agreement, for the price of \$279,775.42, which this portion was awarded to Software House International (SHI) by the Florida State Contract #252-001-09-1.

**BUDGETED ACTION:**

No action needed. Funding comes from the IT Budget approved in the FY14 Budget Process.

(7) [#14-426 Approve Piggyback Utility Operational Audit - CCU](#)

**RECOMMENDED ACTION:**

Approve Piggyback for File #14-426, Utility Operational Audit for Charlotte County Utilities with KPMG LLP of Orlando, Florida, at a not-to-exceed amount of \$249,650 for the contractual services and a not-to-exceed of \$24,400 for the reimbursement of travel expenses, in accordance with the hourly rates established under the Florida State Contract, Management & Consulting Services #973-000-14-01 with a 90 day completion time.

**BUDGETED ACTION:**

Approve Budget Amendment number BA14-36 in the amount of \$250,000.

(8) [#14-367 Signal Timing Analysis](#)

**RECOMMENDED ACTION:**

- a) Approve ranking of firms for Request for Proposal #14-367, Signal Timing Analysis & Implementation: 1st Florida Transportation Engineering of Punta Gorda; and 2nd DKS Associates of Tampa; and  
b) Approve start of negotiations; and  
c) Authorize the Chairman to sign the contract after completion of negotiations. This is for a traffic signal timing analysis study and implementation.

**BUDGETED ACTION:**

No action needed. Budgeted in Road Improvements and approved in CIP "Signal Timing Analysis & Implementation - FDOT Transportation Improvement Program", in the FY14 budget process. Funds have been carried to FY15 in the proposed budget.

## F. Budget and Administrative Services Purchasing (Continued...)

(9) [#09-177 & 13-159 Placida Rd Amendments](#)

**RECOMMENDED ACTION:**

- a) Approve Amendment #2 to Contract #09-177, Placida Road Design, with Giffels-Webster Engineers, Inc. in the amount of \$269,990; and  
b) Approve Amendment #1 to Contract #13-159, Placida Road (CR775)-Roadway & Pedestrian Improvements in the amount of \$177,605; and  
c) Authorize the Chairman to sign the Amendment. This is to incorporate CCU's utility mains into the existing design of both Contracts.

**BUDGETED ACTION:**

No action needed. Funding from CCU Connection Fee and Renewal and Replacement Funds approved in various Utility CIPs in the FY14 Budget Process.

(10) [#14-445 Approve Piggyback Library Self Check System](#)

**RECOMMENDED ACTION:**

Approve File #14-445, Piggyback for RFID - Library Self Check System with 3M of St. Paul, MN for a total cost of \$219,568 in accordance with the Lee County Annual Contract Q-080511 RFID Equipment.

**BUDGETED ACTION:**

No action needed. Funding from Capital Projects Fund approved in CIP Inventory Control Systems in the FY14 budget process.

## Real Estate Services

No Items

## G. Community Development

(1) [FP-04-12-23, Myakka Pointe Unit 2](#)

**RECOMMENDED ACTION:**

Approve a Bond Release for Centex Homes, for Myakka Pointe Unit 2 Subdivision.

**Quasi-Judicial**

**BUDGETED ACTION:**

No action needed.

(2) [FP-10-02-01, Tuscany Isles](#)

**RECOMMENDED ACTION:**

Approve Final Plat and Developer's Agreement for KB Home Fort Myers, LLC, for Tuscany Isles Subdivision.

**Quasi-Judicial**

**BUDGETED ACTION:**

No action needed.

## H. Community Services

### Parks and Natural Resources

(1) [USDA and Charlotte County Agreement for Iguana Control](#)

**RECOMMENDED ACTION:**

Approve and authorize the Chairman to execute a renewal agreement with the United States Department of Agriculture (USDA) to provide Iguana control in the Charlotte County portion of Boca Grande (Gasparilla Island). The MSBU Advisory Committee has requested and approved funding for this contract.

**BUDGETED ACTION:**

No action needed. Funding from the Boca Grande Streets and Drainage MSBU approved in the FY14 budget process in the amount of \$71,000.

## H. Community Services

### Parks and Natural Resources (Continued...)

(2) [CHEC's Cedar Point Environmental Center Agreement](#)

**RECOMMENDED ACTION:**

Request the Board approve, and authorize the Chairman to sign, the attached yearly renewal contract with Charlotte Harbor Environmental Center, Inc. (CHEC) to provide environmental programs and services to Charlotte County's Cedar Point Environmental Center (Park), including workshops and guided trail walks at multiple facilities, wading trips, youth programs, etc.

**BUDGETED ACTION:**

No action needed - Amount Budgeted in Proposed FY15 is \$32,400 in the Community Services, Environmental Lands Management account.

### Recreation

No Items

### Libraries and Historical

No Items

## I. Economic Development

No Items

## J. Facilities Construction and Maintenance

No Items

## K. Human Resources

No Items

## L. Human Services

No Items

## M. Public Safety

No Items

## N. Public Works

(1) [Mosquito Control Contractual Agreement with FDA](#)

**RECOMMENDED ACTION:**

Request the Board approve and authorize the Chairman to sign the attached Contractual Services Agreement for Mosquito Control with the Florida Department of Agriculture and Consumer Services.

**BUDGETED ACTION:**

No action needed.

(2) [Florida Highway Beautification Council Grant Application](#)

**RECOMMENDED ACTION:**

Request that the Board of County Commissioners adopt a Resolution approving the submittal of a grant application to the Florida Department of Transportation (FDOT). The application is to request funding assistance in the amount of \$100,000.00 to landscape the intersection of SR 776 / US 41. The grant will require an equal County match.

**BUDGETED ACTION:**

No action needed. If the grant is awarded by FDOT a budget adjustment will be completed along with the grant acceptance. The County match portion will be supplied from Native Tree funds and the Transportation Trust Fund.

## O. Tourism Development

No Items

## P. Utilities

(1) [SWFWMD Grant for Burnt Store Wellfield Study](#)

**RECOMMENDED ACTION:**

Authorize staff to apply to Southwest Florida Water Management District (SWFWMD) for \$60,000 in matching funds to be received in FY 2016 to continue the Burnt Store Groundwater Wellfield Study. SWFWMD approved partial funding of the study for 2015.

**BUDGETED ACTION:**

No action needed. This is for the FY16 budget cycle and if awarded will be added to the CIP budget for that fiscal year.

(2) [CCU & SWFWMD - Matching Funds Reclaimed Water Project Phase 3](#)

**RECOMMENDED ACTION:**

Authorize staff to apply to Southwest Florida Water Management District (SWFWMD) for \$2,102,000 in matching funds to be received in FY 2016 to continue the Charlotte County Reclaimed Water Expansion. SWFWMD approved partial funding of phase 3 in 2014.

**BUDGETED ACTION:**

Funding from Renewal and Replacement Fund approved in CIP Reclaimed Water Expansion Phase III.

(3) [Revise Hardship Resolution](#)

**RECOMMENDED ACTION:**

Approve a Resolution amending Resolution No. 2014-101 establishing revisions of the eligibility criteria that is currently described in Exhibit A for the Hardship Program for low income homeowners residing within Charlotte County's water and wastewater expansion areas, such as East & West Spring Lake Wastewater Municipal Service Benefit Unit (MSBU).

**BUDGETED ACTION:**

No action needed. Funding from Utilities System Operating Fund in the FY15 Budget Process.

## Q. Other Agencies

No Items



# REGULAR AGENDA

## R. Regular Agenda

(1) Commission Office

[Appoint by Ballot - Murdock Village Community Redevelopment Agency Advisory Committee - Member at Large](#)

**RECOMMENDED ACTION:**

Choose by ballot one member to serve as the Member at Large representative on the Murdock Village Community Redevelopment Agency Advisory Committee.





## PUBLIC HEARING AGENDA

### 10:00 A.M. Public Hearing

(1) Budget and Administrative Services

[Public Hearing for East Charlotte Stormwater Municipal Service Taxing Unit \(MSTU\)](#)

Conduct a public hearing on September 23, 2014, at 10:00 a.m. or soon thereafter as may be heard, to consider approving an Ordinance creating the East Charlotte Stormwater Municipal Service Taxing Unit (MSTU).

(2) County Attorney

[Ordinance extending the suspension of non-transportation impact fees](#)

Conduct a public hearing on Tuesday, September 23, 2014, at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance extending the temporary suspension of all non-transportation impact fees.

### 2:00 P.M. Land Use Public Hearing

(1) Community Development

[PA-14-04-06-LS, Revisions to the County's Comprehensive Plan](#)

Approve ordinances adopting Petition PA-14-04-06-LS, a large scale plan amendment to amend the Future Land Use (FLU) Element, Natural Resources (ENV) Element, Coastal Planning (CST) Element, FLU Appendix I: Land Use Guide and FLU Appendix III, Definitions; Petition No. PA-14-04-06-LS; Applicant: Charlotte County Board of County Commissioners; Countywide.  
**Legislative**

(2) Community Development

[Earthmoving Code](#)

Conduct a public hearing to adopt an Ordinance amending Part III Land Development and Growth Management, Chapter 3-5 of the Code of Laws and Ordinances of Charlotte County, Florida, by deleting Article XXI Excavations and Article XXIII Excavation and Earthmoving, in their entirety, and creating new Article XXIII Earthmoving; providing for applicability and definitions; providing for nonconformities; providing for exemptions; providing for general location and operation standards; providing for standard earthmoving and construction permits; providing for specific earthmoving permits; providing for specific earthmoving permit application requirements; providing for conflict with other ordinances; providing for severability; and providing an effective date. Applicant: Charlotte County Board of County Commissioners.  
**Legislative**

(3) Community Development

[Landscaping and Buffers Code](#)

Conduct a public hearing to adopt an Ordinance amending Part III Land Development and Growth Management, Chapter 3-5, Article XVIII Landscaping and Buffers, of the Code of Laws and Ordinances of Charlotte County, Florida, by revising Section 3-5-397 Planting Standards.  
**Legislative**



## PRESENTATION AGENDA

**10:00 A.M.**

(1) [Health of the Gulf Presentation](#)

Presentation by Dr. Hogarth regarding a Comprehensive Update of the Health of the Gulf and the research being done since the BP Oil Spill.

**2:00 P.M.**

No Items



## PUBLIC WORKSHOP AGENDA

Public input permitted.

**10:00 A.M.**

No Items

**2:00 P.M.**

No Items



## BOARD WORKSHOP AGENDA

No public input.

**10:00 A.M.**

No Items

**2:00 P.M.**

No Items



## CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

**AA. County Administrator:**

**BB. County Attorney:**

**CC. Commissioner Comments:**

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5

**Board of County Commissioners  
Schedule of Future Closures/Hearings/Workshops**

Thursday, September 18, 2014	01:30 p.m.	<b>**RESCHEDULED to 9/22** Board of County Commissioners Pre-Agenda Meeting</b>	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Monday, September 22, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, September 23, 2014	09:00 a.m.	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Wednesday, September 24, 2014	05:01 p.m.	Board of County Commissioners Second Budget Public Hearing	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Thursday, October 09, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, October 14, 2014	09:00 a.m.	Board of County Commissioners Regular Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, October 21, 2014	09:00 a.m.	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, October 23, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, October 28, 2014	09:00 a.m.	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, November 11, 2014	09:00 a.m.	<b>**RESCHEDULED to 11/12** Board of County Commissioners Regular Meeting</b>	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Wednesday, November 12, 2014	09:00 a.m.	Board of County Commissioners Regular Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte

**SEPTEMBER 22, 2014**

Tuesday, November 18, 2014	09:00 a.m.	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, November 20, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, November 25, 2014	09:00 a.m.	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Thursday, December 04, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 09, 2014	09:00 a.m.	Board of County Commissioners Regular Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, December 16, 2014	09:00 a.m.	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, December 18, 2014	01:30 p.m.	<b>**CANCELED**</b> Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 23, 2014	09:00 a.m.	<b>**CANCELED**</b> Board of County Commissioners Regular Meeting and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte