

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: C- 2

1 DEPARTMENT MAKING REQUEST

Commission Office

2 MEETING DATE

10/14/2014 9:00:00 AM

3 REQUESTED MOTION/ACTION

Approve the appointment of Gary M. Hubbard to the Ackerman Waterway Unit Advisory Committee as a regular member. The term length will be determined at the first regular meeting.

4 AGENDA

Consent

5 IS THIS ITEM BUDGETED (IF APPLICABLE) -

Budget Action

No action needed.

Financial Impact Summary Statement

Detailed Analysis Attached -

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

ATTACHMENTS:

Name:

Description:

Type:

[Hubbard, Gary M. Advisory Committee Application 9-17-14.pdf](#)

Application and Resume

Backup
Material



APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE

New Applicant Re-Appointment

INCOMPLETE APPLICATIONS WILL BE RETURNED

Mr/Mrs/Ms:	Hubbard,	Gary	M.
Name:	Last	First	Middle Initial
Residence Address:	18158 Bracken Circle		
	Port Charlotte, FL 33948		
Street	City	Zip Code	
Mailing Address:	Same As Above		
Street	City	Zip Code	
Phone No.	(803) 960 8087 (cell)	(941) 764-4555	
	Home	Business	
FAX:			
E-Mail Address:	garymhubbard.pe@gmail.com		

I hereby submit my name for consideration to serve in an advisory capacity to the Board of Charlotte County Commissioners on the following Advisory Committee as a Regular or Alternate member:

Ackerman Waterway Unit Advisory Committee
Name of Advisory Committee

If applying for a specific category/position, please so state: _____

Occupation: Civil/Environmental Engineer

If currently retired, previous occupation: _____

Civic/Professional Accomplishments/Offices Held:

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE - CONTINUED**

My qualifications to be eligible are as follows:

As an environmental engineer, I am a proponent of protecting our natural resources. I have the technical and financial background to be a strong asset for this Advisory Group.

If applicable, please indicate any employment, contractual relationship or status that you may have, or have had within the past 12 months, with any private business entity that rents, leases or sells any realty, or provides any goods or services to the County or that is conducting any business with the County.

None

Is this application for a new appointment? Yes No

If yes, please indicate what you would like to accomplish if you are appointed to this Committee:

Develop a long term plan to maintain and protect the Ackerman Waterway.

Is this application for a re-appointment? Yes No

➤ If yes, please indicate what your accomplishments have been while serving on this Committee:

➤ If "Yes", please indicate what you would like to accomplish during this term:

If you have previously served on a Charlotte County Advisory Committee or are currently serving and seeking reappointment, please indicate the number and general nature of any voting conflict disclosure memorandum filed (Form 8B) while serving on the committee:

Have you ever worked for the Charlotte County Board of County Commissioners? Yes No

➤ If "Yes", please list position, department, start and end date: Operations Manager, CCU, 2/14 to present

Do you have any relatives currently working for the Charlotte County Board of County Commissioners? Yes No

➤ If "Yes", please list name(s) and department(s): _____

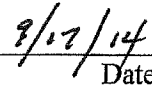
Are you a full time Charlotte County Resident? Yes No

**APPLICATION TO SERVE ON A
CHARLOTTE COUNTY ADVISORY COMMITTEE – CONTINUED**

- 1.) All of the Boards and Committees appointed by the Board of County Commissioners are required to comply with the Sunshine Law FS 286.011 and some of the Boards and Committees appointed by the Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, the Financial Disclosure Law. You may be required to file a Form 1 Financial Disclosure. You will be provided with more information upon appointment.
- 2.) Charlotte County, an equal opportunity/affirmative action employer, considers the selection and appointment of persons to advisory committees in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.
- 3.) The Board of County Commissioners request that you attend the Commission meeting at which your application will be considered for appointment. This office will notify you of the Commission meeting date.
- 4.) Members who fail to attend three (3) meetings in a twelve-month period without cause and without prior approval of the chairman shall automatically forfeit their appointment.

By signing this application, you acknowledge that you have read and understand the previous statements.


Signature


Date

A résumé or list of qualifications and experience is required but cannot replace this application form.

PLEASE RETURN THIS COMPLETED FORM TO:

Charlotte County Public Works
Municipal Service District Representatives
7000 Florida Street
Punta Gorda, FL 33950

OR EMAIL TO:

MSBU-TU@CharlotteFL.com

Gary M. Hubbard, P.E.

18158 Bracken Circle
Port Charlotte, FL 33948
garymhubbard.pe@gmail.com
803.960.8087

SUMMARY OF QUALIFICATIONS

- Ability to motivate and mentor staff to successfully achieve department goals and projects in a team atmosphere
- Experience in evaluation and determination of corrective action for water and sewer operational problems
- Strong communication skills to identify common sense solutions to resolve water and sewer service problems
- Able to develop and evaluate the most cost effective engineering design solutions while considering construction methods and possible funding sources for water and sewer service projects
- Development of funding programs for water and sewer systems including detailed rate studies, impact fee structures, tap fee schedules, revenue bonds, general obligation bonds, and federal and state funding programs
- Able to convey technical issues and concepts to the general public through public meetings and hearings
- Excellent working relationship with regulatory agencies

RELATED EXPERIENCE

**Charlotte County Utilities, Florida
Utilities Operations Manager**

Feb 2014-Present

- Oversee the operations of the County's water and sewer system including four wastewater treatment facilities, one water treatment plant, water distribution systems, wastewater collection systems and reclaimed water distribution systems, which provides service to 56,534 water customers and 34,265 sewer customers.
- Oversight of annual operating budgets for the operations of the County's water and sewer systems. In excess of \$31.4 million for FY1314.
- Provides general, financial, technical and operational expertise for all Utility Departments operations.
- Develop, evaluate and implement solutions for operational problems.
- Supervision of 125 employees including superintendents, supervisors, treatment operators, maintenance technicians and laborers associated with the County's water and sewer systems.

City of Cayce, South Carolina

Assistant Director of Utilities/Superintendent Treatment Facilities

2010-2014

- Serves as the Director of Utilities in his absences.
- Preparation of annual operating budgets for all Utility Departments. In excess of \$10,000,000 for FY1314.
- Provides general, financial, technical and operational expertise for all Utility Departments operations.
- Develop, evaluate and implement solutions for operational problems.
- Provide overall direction for the Utilities Department safety and risk management programs.
- Oversee the operations of the City's 9.5 MGD Water and 25 MGD Wastewater treatment facilities.

- Direct supervision of 21 employees including assistant supervisors, treatment operators, maintenance technicians and laborers associated with the treatment facilities.
- Preparation of \$ 1,351,000 water treatment plant and \$ 2,287,000 wastewater treatment plant annual operating budgets.
- Authorized Representative for the City in regard to all SCDHEC documents.

dba Gary M. Hubbard, P.E.

2002–2010

- Resolve permitting and compliance issues for public and private water and wastewater systems with appropriate regulatory agencies
- Development and preparation of construction drawings and documents for public and private water and sewer systems
- Provide design and evaluation services for a national equipment manufacturer

Export Technologies

Vice-President

1995-2002

- Provided direction for design/build services for government and industrial clients in Central and South America, including business development and client contact
- Direct supervision of engineers, technicians and drafting personnel in design of water and sewer projects
- Onsite supervision of construction activities associated with industrial wastewater treatment facilities for Coca-Cola
- Onsite startup and training of local personnel/operators for the operation of wastewater treatment systems

Hubbard Engineering Associates

Owner/President

1990-1998

- Direction of firm's activities, including business development, client contact, and direct supervision of engineers, technicians, survey crews and drafting personnel in design of water and sewer projects and private residential and commercial site development projects
- Completion of over 170 public and private water and sewer projects and 150 private development projects

Hussey, Gay, Bell & DeYoung, Inc.

Senior Environmental Engineer

1987-1990

- Provided business development and oversight of water and sewer projects in Savannah and Columbia Offices
- Development of conceptual/process design solutions for water/sewer projects including project funding
- Provided guidance and direction for design engineers, engineering technicians, drafting personnel, survey crews, and resident inspectors for water/sewer service and treatment design projects

B. P. Barber & Associates

Civil/Environmental Engineer

1982-1987

- Process/design engineer with a strong emphasis on financing of design project and subsequent financial management relating to operation of the water/wastewater systems.
- Provided link between attorneys, accountants, bond counsel and bond underwriters for successful completion of design project.
- Provided guidance and supervision of design engineers, design technicians, drafting personnel, survey crews and resident inspectors relevant to design and construction projects.

EDUCATION and PROFESSIONAL REGISTRATIONS

Clemson University: Clemson, S.C. **1982**
Masters of Engineering Studies/Environmental Systems Engineering

Clemson University: Clemson, S.C. **1980**
Bachelor of Science, Civil Engineering

Licensed Professional Engineer, South Carolina Registration No. 11121
Licensed "A" Water Treatment, South Carolina Operator No. 6460
Licensed "A" Biological Wastewater, South Carolina Operator No. 14481

REFERENCES

Available upon Request