

# COUNTY OF CHARLOTTE

## Board of County Commissioners

18500 Murdock Circle  
Port Charlotte, FL 33948  
[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

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### County Commissioners

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5



### County Administrator

Raymond J. Sandrock

### County Attorney

Janette S. Knowlton

### Clerk of the Circuit Court

Barbara T. Scott

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### Regular and Land Use Meeting

October 28, 2014 9:00 am

18500 Murdock Circle, Commission Chambers, Room #119

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [Terri.Hendriks@charlottefl.com](mailto:Terri.Hendriks@charlottefl.com)

#### 9:00 A.M. Call to Order and Roll Call

**Invocation** - For those who wish to join, please rise for the invocation

Pastor Adam Willis  
Deep Creek Community Church

#### Pledge of Allegiance

**Changes to the Agenda:** See separate sheet

### Proclamations - Commissioner Christopher Constance

Arts and Humanities Council Artist of the Month  
~~DJ Seiler Day~~ \*Deleted, 10/27/14, Moved to the 11/12 Meeting.  
El Jobean Pre-Veteran's Day Observance  
Lung Cancer Awareness Month  
National American Indian Heritage Month  
Perioperative Nurse Week  
Veterans Appreciation Month

## Employee Recognition - Commissioner Christopher Constance

Employee of the Month for September, 2014 - Don Jascomb of Community Development

### Ambassador Program Graduates:

Dawn	Anspach	County Attorney's Office
Heather	Bacus	Human Resources
Jill	Boyd	Community Services
Kathy J.	Brantley	Human Resources
Julie A.	Christy	Human Services
Althea	Connor	Human Services
R. Brian	English	Budget & Administrative Services
Maryann	Franks	Community Development
Terri	Hendriks	Budget & Administrative Services
Cassandra	Howard	Budget & Administrative Services
Don	Jascomb	Community Development
Stephen	Kipa	Budget & Administrative Services
Pamela	Kirchner	Budget & Administrative Services
Chris	Perin	Community Development
Carlos	Peruyera	Budget & Administrative Services
Ellen	Pinder	Public Safety
Jane	Ravella	Community Services
Elizabeth M.	Robling	CCU
Katie	Scott	Human Services
Jie	Shao	Community Development
Nancy A.	Stern	Budget & Administrative Services
Kim	Sternal	Facilities Construction & Maintenance
Eve	Sweeting	Human Resources
Dennis	Woodruff	Budget & Administrative Services
Michael	Youshock	CCU
Stephen	Zawacki	Budget & Administrative Services

## Award Presentations

### [Combat Wounded Veteran Recognition Ceremony](#)

Recognition of Mr. William Crites as Charlotte County's Wounded Veteran of the month.



## CITIZEN INPUT - AGENDA ITEMS ONLY

Anyone wishing to address the Board during this portion of the meeting must fill out a card, state their name for the record, and state which agenda item(s) will be addressed. Remarks shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.



## COMMITTEE VACANCIES

**Charlotte County is seeking volunteers to serve on the following Committees:**

**Beaches and Shores Advisory Committee** is seeking one volunteer to serve as the Member at Large. This is a four year term, effective January 1, 2015 and shall expire December 31, 2018. All members shall be permanent residents of Charlotte County, and all shall be electors of Charlotte County. Preference for appointment as a member shall also be given to individuals possessing technical knowledge or expertise in matters relating to beaches and shores, and/or to individuals with a history of service or demonstrated interest in community service for the preservation of beaches and shores. Please contact Bonnie Stoner for an application form: 941.743.1307; by fax: 941.743.1310 or by e-mail: Bonnie.Stoner@CharlotteFL.com.

**Boca Grande Street & Drainage Unit Advisory Committee** is seeking four volunteers who must be residents of Charlotte County and reside within the Unit. Terms: three regular members to serve a three year term from the date of appointment and one alternate member to serve a two year term from the date of appointment. Submit an application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail MSBU-TU@CharlotteFL.com.

**Deep Creek Non-Urban Street & Drainage Unit Advisory Committee** is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Term: one regular member to serve a three year term from the date of appointment. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; 941.575.3600 or e-mail MSBU-TU@charlottefl.com.

**Murdock Village Community Redevelopment Agency Advisory Committee** is seeking one volunteer to represent the Banking, Financial or Appraisal Business Category (must own real property within the Murdock Village Community Redevelopment Area, as described in Resolution No. 2003-081). This volunteer would be completing an unexpired term, effective immediately, and shall expire on September 20, 2015. Please contact Bonnie Stoner in the Commissioners' Office for an application form: 941.743.1307; fax: 941.743.1310 or by e-mail: Bonnie.Stoner@CharlotteFL.com.

**Northwest Port Charlotte Waterway Unit Advisory Committee** is seeking one volunteer who must be a resident of Charlotte County and reside within the Unit. Terms: one alternate member to serve a two year term from the date of appointment. Submit application and resume to Public Works Department, 7000 Florida Street, Punta Gorda, FL 33950; call 941.575.3600 or e-mail MSBU-TU@CharlotteFL.com.



## REPORTS RECEIVED AND FILED

No Items



## CONSENT AGENDA

### Clerk of the Circuit Court

#### A. Finance Division

- (1) [Finance](#)  
**RECOMMENDED ACTION:**  
 Approve Clerk's Finance Memorandum.  
**BUDGETED ACTION:**  
 No action needed.

#### B. Minutes Division

- (1) [Minutes](#)  
**RECOMMENDED ACTION:**  
 Approve minutes for:  
 October 9, 2014 Pre-Agenda  
**BUDGETED ACTION:**  
 No action needed.

## **Board of County Commissioners**

### **C. Commission Office**

- (1) [Re-Appointment - Manasota Sandpiper Key Advisory Board](#)

**RECOMMENDED ACTION:**

Re-appoint Barbara Jean Galberaith as a regular member to the Manasota and Sandpiper Key Advisory Committee to serve a two year term from date of appointment ending November 30, 2016.

**BUDGETED ACTION:**

No action needed.

- (2) [Re-Appointment - Manasota Sandpiper Key Advisory Board](#)

**RECOMMENDED ACTION:**

Re-appoint Francis Dumont as a regular member to the Manasota and Sandpiper Key Advisory Committee to serve a two year term from date of appointment ending November 30, 2016.

**BUDGETED ACTION:**

No action needed.

- (3) [Gulf Coast Partnership - Plan Update](#)

**RECOMMENDED ACTION:**

- a) Accept the 2015-2025 10 Year Plan to Prevent and End Homelessness; and  
b) Board approval of 10 Year Plan Letter of Support

**BUDGETED ACTION:**

No action needed.

### **D. Administration**

#### **Administration**

No Items

#### **Public Information Office**

No Items

### **E. County Attorney**

- (1) [Approval of Helen Avenue Settlement with SunTrust Bank](#)

**RECOMMENDED ACTION:**

Authorize the use of \$78,000 in SHIP funds to satisfy a lien against County-owned affordable housing rental units located at 410, 414, and 418 E. Helen Ave., Punta Gorda, Florida.

**BUDGETED ACTION:**

No action needed. Funding from the Human Services SHIP Program Housing budget was approved in the FY15 budget process. 100% grant funded with no local match required.

- (2) [Adopt a resolution amending Charlotte County towing fees](#)

**RECOMMENDED ACTION:**

Adopt a resolution amending Charlotte County's towing fee schedule to include rates for extraordinary services, underwater recovery, and hazardous material clean-up in the maximum fee schedule for tow truck operators providing nonconsensual towing services.

**BUDGETED ACTION:**

No budget action.

### **F. Budget and Administrative Services**

#### **Fiscal Services**

- (1) [Set Budget Workshop on December 16, 2014](#)

**RECOMMENDED ACTION:**

Set a budget workshop for Tuesday, December 16, 2014 at 1:30 p.m. in Room 119.

**BUDGETED ACTION:**

No action needed.

## **Information Technology**

No Items

## **Purchasing**

- (2) [#14-359, Award, South Gulf Cove Landscape Maintenance - Annual Contract](#)  
**RECOMMENDED ACTION:**  
a) Approve award of Bid #14-359 South Gulf Cove Landscape Maintenance - Annual Contract to the lowest, responsive, responsible bidder, Pine Hills Landscaping Inc. of Port Charlotte, Florida for the period of January 1, 2015 through and including December 31, 2015, at the unit prices indicated on the bid tabulation; and  
b) Authorize the County Administrator to approve renewal options for up to two additional one-year terms, at the same prices, terms and conditions, by mutual consent.  
**BUDGETED ACTION:**  
No action needed. Budgeted in the South Gulf Cove Beautification Unit, approved in the FY15 budget process.
- (3) [#14-390, Award, Desoto Canal Bank Restoration and Stabilization - Phase 2](#)  
**RECOMMENDED ACTION:**  
Approve award of Bid #14-390, Desoto Canal Bank Restoration and Stabilization - Phase 2, at the unit prices bid to Marine Contracting Group, Inc., of Punta Gorda, FL for a total project cost of \$2,043,323.82.  
**BUDGETED ACTION:**  
No action needed. Budgeted in FY15 CIP "Mid Charlotte Stormwater Desoto North/South Ditch".
- (4) [#14-402, Award, Spec Building Incentive](#)  
**RECOMMENDED ACTION:**  
Approve the award of RLI #10-335, Work Order #108, File #14-402, Architectural, Structural Engineering & Conceptual Site Design, to Fawley/Bryant of Sarasota in the amount of \$54,360.  
**BUDGETED ACTION:**  
No action needed. Funding from the General Fund approved in the FY15 budget process.
- (5) [#14-445, Approve, Piggyback Library Self Check System](#)  
**RECOMMENDED ACTION:**  
Approve File #14-445, Piggyback for RFID - Library Self Check System with 3M of St. Paul, MN for a total cost of \$219,568 in accordance with the Lee County Annual Contract Q-080511 RFID Equipment.  
**BUDGETED ACTION:**  
No action needed. Funding from Capital Projects Fund approved in CIP Inventory Control Systems in the FY14 budget process.
- (6) [#14-417, Award, Swimming Pool Resurfacing & Renovations](#)  
**RECOMMENDED ACTION:**  
Approve the award of Bid #14-417, Swimming Pool Resurfacing and Renovations to the lowest responsive, responsible bidder, Family Pools Inc., of Port St Lucie, Florida in the amount of \$170,962. The purpose of this bid is for swimming pool resurfacing and renovations to the South County Regional Park pool and dive well and the Port Charlotte Beach Complex pool.  
**BUDGETED ACTION:**  
No action needed. Funding from Capital Projects Fund approved in CIP Swimming Pool Renovations in the FY15 budget process.

## **Real Estate Services**

- (7) [Hancock Avenue Parcel Donation by the Charlotte County School Board](#)  
**RECOMMENDED ACTION:**  
Approve a resolution authorizing the Board of County Commissioners to accept a parcel of land being used as a public right of way (portion of Hancock Avenue) to be donated by the Charlotte County School Board.  
**BUDGETED ACTION:**  
No action needed.

## **G. Community Development**

No Items

## H. Community Services

### Parks and Natural Resources

No Items

### Recreation

No Items

### Libraries and Historical

No Items

## I. Economic Development

No Items

## J. Facilities Construction and Maintenance

No Items

## K. Human Resources

No Items

## L. Human Services

No Items

## M. Public Safety

No Items

## N. Public Works

### (1) [Arthropod Control Budget Amendment](#)

#### **RECOMMENDED ACTION:**

a) Approve, and authorize the Chairman to sign, Arthropod Control Budget Amendment No. 14-37 for FY 13-14; and Arthropod Control Budget Amendment No. 15-003 for FY14-15; and

b) Approve Budget Adjustment #14-37 in the amount of \$10.49, and Budget Adjustment #15-003 in the amount of \$2,651.00.

#### **BUDGETED ACTION:**

Increase Mosquito Control Budget by \$10.49 in FY13/14. Increase Mosquito Control Budget by \$2,651.00 in FY14/15.

## O. Tourism Development

No Items

## P. Utilities

### (1) [FDEP Agreement S0715- East/West Spring Lake Construction Costs](#)

#### **RECOMMENDED ACTION:**

Authorize staff to enter into the Florida Department of Environment Protection (FDEP) State Financial Assistance Agreement (S0715) to reimburse Charlotte County in the amount of \$599,670 toward the construction costs related to the installation of centralized sewer in East and West Spring Lakes.

#### **BUDGETED ACTION:**

No action needed. Funding from the East West Spring Lake Wastewater MSBU fund in the CIP Spring Lake MSBU Wastewater Expansion Project approved in the FY15 budget process.

## Q. Other Agencies

No Items



## REGULAR AGENDA

### R. Regular Agenda

- (1) Administration  
[Performance Evaluation - County Administrator, Raymond J. Sandrock](#)  
[\\*Deleted, 10/27/14](#)  
**RECOMMENDED ACTION:**  
~~Discussion of County Administrator, Raymond Sandrock's annual performance evaluation.~~
- (2) County Attorney  
[Performance Evaluation - County Attorney, Janette S. Knowlton](#)  
[\\*Change, Added completed performance evaluations](#)  
**RECOMMENDED ACTION:**  
Discussion of County Attorney, Janette S. Knowlton's annual performance evaluation.
- (3) Commission Office  
[Super Boat](#)  
[\\*Change, Added Super Boat Audit](#)  
**RECOMMENDED ACTION:**  
Discussion and Direction on the 2015 Super Boat Race.
- (4) Fiscal Services  
[Charlotte County Health Department FY14/15 Contract](#)  
**RECOMMENDED ACTION:**  
Approve and authorize the Chairman to execute the FY14/15 County/State Department of Health Contract for the operation of the Charlotte County Health Department.
- (5) Purchasing  
[#14-340, Award, Edgewater Drive Widening- Phase 2 - Construction](#)  
**RECOMMENDED ACTION:**
  - a) Presentation by Southwest Engineering & Design, Inc.
  - b) Approve Award of Bid #14-340, Edgewater Drive Widening - Phase 2 Construction, at the unit prices bid to OAK/Florida, Inc. dba Owen-Ames-Kimball Company of Punta Gorda, FL, for a total cost of \$25,899,413.97.
- (6) Purchasing  
[#09-180, Amend #2, Edgewater Drive Phase 2 - Design](#)  
[\\*Change, 10/27/14, Added back up budget amendment documentation](#)  
**RECOMMENDED ACTION:**
  - a) Approve budget adjustment #15-002, in the amount \$1,200,000, to increase project costs in CIP "Edgewater Drive Phase 2"; and
  - b) Approve Amendment #2 to Contract #09-180, Edgewater Drive Phase 2 - Design, with Southwest Engineering & Design of Punta Gorda, FL, in the amount of \$2,655,402; and
  - c) Authorize the Chairman to sign the Amendment for Construction Engineering Inspection (CEI) Services.
- (7) Economic Development  
[\\*Added, 10/27/14, FDOT Road Fund Amendment](#)  
**RECOMMENDED ACTION:**  
Approve and authorize the Chairman to sign the Second Amendment to the Assignment and Amendment Agreement between the Florida Dept. of Transportation and Charlotte County.
- (8) County Attorney  
[\\*Added, 10/27/14, Set Joint Meeting – Water Authority](#)  
**RECOMMENDED ACTION:**  
Set a Joint Meeting with the Water Authority Board regarding the 1991 Rebuild Project for Monday, November 10, 2014 at 2 p.m. in the DeSoto Commission Chambers, 201 E. Oak Street, Arcadia.





# PUBLIC HEARING AGENDA

## 10:00 A.M. Public Hearing

- (1) Public Works  
[Rotonda Long Meadow Street and Drainage Unit](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 97-015 which established the Rotonda Long Meadow Street & Drainage Unit.
- (2) Public Works  
[Rotonda Broadmoor Street and Drainage Unit](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 97-012 which established the Rotonda Broadmoor Street and Drainage Unit.
- (3) Public Works  
[Rotonda Pinehurst Street and Drainage Unit](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 97-017 which established the Rotonda Pinehurst Street & Drainage Unit.
- (4) Public Works  
[Rotonda Pine Valley Street and Drainage Unit](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 97-018 which established the Rotonda Pine Valley Street & Drainage Unit.
- (5) Public Works  
[Rotonda White Marsh Street and Drainage Unit](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 97-011 which established the Rotonda White Marsh Street & Drainage Unit.
- (6) Public Works  
[Rotonda Drainage and Waterway Maintenance District](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to consider approving an Ordinance repealing Ordinance No. 90-64 which established the Rotonda Drainage and Waterway Maintenance District.
- (7) Public Safety  
[Ordinance to Create Animal Care Trust Fund](#)  
Conduct a public hearing at 10:00 a.m., or as soon thereafter as may be heard, to approve an Ordinance establishing an Animal Care Trust Fund.

## 2:00 P.M. Land Use Public Hearing

- (1) Community Development  
[Revisions to the County's Land Development Regulations \(LDRs Phase I\)](#)  
Conduct the first of two public hearings to discuss revisions to the County's Land Development Regulations in accordance with Section 125.66, F.S., and set the second public hearing for adoption of Ordinances approving these revisions for November 25, 2014 at 2:00 P.M. or as soon thereafter as may be heard.  
**Legislative**
- (2) Community Development  
[Revisions to the Babcock Land Development Regulations](#)  
Conduct the first of two public hearings to discuss the revisions to the Babcock Land Development Regulations in accordance with Section 125.66, F.S., and set the second public hearing for adoption of Ordinance approving the revisions for November 25, 2014 at 2:00 P.M. or as soon thereafter as may be heard.  
**Legislative**
- (3) Community Development  
[Amend the County's Zoning Atlas - Petition Number Z-14-08-10](#)  
Conduct the first of two public hearings to discuss a rezoning (petition# Z-14-08-10) in accordance with Section 125.66, F.S., and set the second public hearing for adoption of Ordinances approving Z-14-08-10 for November 25, 2014 at 2:00 P.M. or as soon thereafter as may be heard.  
**Quasi-Judicial**





## PRESENTATION AGENDA

**10:00 A.M.**

- (1) [Preparedness and Coordination Presentation](#)  
[\\*Change, 10/27/14, Added presentation](#)  
Presentation by Dr. Kurban from the Health Department regarding Preparedness and Coordination.
- (2) [Impact Fee Presentation](#)  
[\\*Change, 10/27/14, Added presentation](#)  
Presentation by Dr. David Crowe from the National Association of Home Builders regarding Impact Fees.

**2:00 P.M.**

No Items



## PUBLIC WORKSHOP AGENDA

Public input permitted.

**10:00 A.M.**

No Items

**2:00 P.M.**

No Items



## BOARD WORKSHOP AGENDA

No public input.

**10:00 A.M.**

No Items

**2:00 P.M.**

No Items



## CITIZEN INPUT - ANY SUBJECT

Anyone wishing to address the Board during this portion of the meeting must state their name for the record. Remarks, on any County related subject, shall be limited to 3 minutes (max) and shall be addressed to the Commission as a body, and not to individual members. There will not be any discussion.

**AA. County Administrator:**

**BB. County Attorney:**

**CC. Commissioner Comments:**

Ken Doherty, District 1, Chairman  
Bill Truex, District 3, Vice-Chairman  
Christopher Constance, District 2  
Stephen R. Deutsch, District 4  
Tricia Duffy, District 5

## Board of County Commissioners Schedule of Future Closures/Hearings/Workshops

Thursday, November 06, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, November 11, 2014	09:00 a.m.	<b>**RESCHEDULED to 11/12**</b> Board of County Commissioners Regular Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Wednesday, November 12, 2014	09:00 a.m.	Board of County Commissioners Regular Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, November 18, 2014	09:00 a.m.	<b>**CANCELED**</b> Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Thursday, November 20, 2014	01:30 p.m.	<b>**RESCHEDULED to 11/24**</b> Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Monday, November 24, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, November 25, 2014	09:00 a.m.	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Thursday, December 04, 2014	01:30 p.m.	<b>**RESCHEDULED to 12/8**</b> Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Monday, December 08, 2014	01:30 p.m.	Board of County Commissioners Pre-Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 09, 2014	09:00 a.m.	Board of County Commissioners Regular and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte
Tuesday, December 16, 2014	09:00 a.m.	Board of County Commissioners Monthly Workshop	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte

Thursday, December 18, 2014	01:30 p.m.	<b>**CANCELED**</b> Board of County Commissioners Pre- Agenda Meeting	Murdock Administration Center, 18500 Murdock Circle, Building B, Room #106-B, Port Charlotte
Tuesday, December 23, 2014	09:00 a.m.	<b>**CANCELED**</b> Board of County Commissioners Regular Meeting and Land Use Meeting	Murdock Administration Center, 18500 Murdock Circle, Commission Chambers Room #119, Port Charlotte