

**Charlotte County Board Of County Commissioners
Agenda Item Summary**

Item Number: F- 6

1 DEPARTMENT MAKING REQUEST

Purchasing

2 MEETING DATE

10/28/2014 9:00:00 AM

3 REQUESTED MOTION/ACTION

Approve the award of RLI #10-335, Work Order #108, File #14-402, Architectural, Structural Engineering & Conceptual Site Design, to Fawley/Bryant of Sarasota in the amount of \$54,360.

4 AGENDA

Consent

5 IS THIS ITEM BUDGETED (IF APPLICABLE) - Yes

Budget Action

No action needed. Funding from the General Fund approved in the FY15 budget process.

Financial Impact Summary Statement

Funding for this expenditure comes from the General Fund, Economic Development Department, Professional Services-General.

Detailed Analysis Attached - No

Budget Officer-

6 BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

This is for a professional consultant/firm or team to provide architectural, structural engineering and conceptual site design services to assist with the implementation of marketing efforts in the Enterprise Charlotte Airport Park zoning overlay district.

Tasks include: Design Development Documents; construction Documents, Permitting Services, Building Parcel Site Plan; Building Plan & 3-D Exterior View; Bound Paper Brochure and Project Animation. A complete breakdown of scope and fee is attached.

The Economic Development Department has reviewed the scope of services and fee submitted and recommends award to Fawley/Bryant in the amount of \$54,360.

Execution of the contract with Fawley/Bryant to provide services to the Economic Development Office according to the attached scope and fee and commencement of design services.

ATTACHMENTS:

Name:

Description:

Type:

[100214 Revised EDC Proposal.pdf](#)

Fawley Bryant Scope and Fee

Backup
Material

October 2, 2014

Lucienne S. Pears
Business Recruitment Supervisor
Charlotte County Economic Development
18501 Murdoch Circle, Suite 302
Port Charlotte, FL 33948

Re: A/E Service Proposal- Enterprise Charlotte Airport Park - Work Order #108, File #201400042

Dear Lucienne,

Per our meeting of 9/17/14 with you and Tom Patton we are proving a list of potential services and their fees for the Enterprise Charlotte Airport Park project.

SCOPE OF WORK

The scope of the work includes for the shell-design and construction documents (for building permitting only) for the architectural, structural engineering and MEP Engineering for a 20,000 s.f. Warehouse use at the Enterprise Charlotte Airport Park. The building will be concrete-tilt wall construction with steel bar joist roof. As a shell-building design, no mechanical, electrical, plumbing or architectural improvements such as office layouts and partition will be included. In addition, a conceptual site plan is required depicting the minimum parcel area required for the building and related parking, on-site circulation, and landscape. As a conceptual site plan only, no civil or landscape consultants nor their technical plans are included.

SCOPE OF SERVICES AND DELIVERABLES

The scope of services for this project will include for Design/Documents/Permitting Services to design the building and site, prepare the permit construction documents for the shell building and to assist in obtaining this building permitting. To promote the project, Marketing Services may be provided and include collateral such as renderings and animations.

DESIGN/DOCUMENTS/PERMIT SERVICES

These services are related to design of the subject building and conceptual site plan. The services and fees include for the architect, structural engineer and construction cost estimator.

1. Phase 1 Design Development Documents: the A/E shall prepare initial shell-building preliminary design plans and elevations, and conceptual site plan for review and approval by the stakeholders.
2. Phase 2 Construction Documents: Based on approved Design Development Documents the A/E shall prepare building-permittable architectural and structural Construction Documents for the building shell. Construction Specifications will also be included. A conceptual a site plan will be provided. A construction cost estimate will also be provided.
3. Phase 3 Permitting Services: The A/E will assist and consult on the submittal and permitting of the building only. Site permitting is not included.

Professional Fee: \$43,400.00

MARKETING SERVICES

These services are related to the marketing collateral that may be provided to promote the project.

1. Colored Subject Building Parcel Site Plan: Colored site plan that depicts the potential total site build-out including maximum building space plan, vehicle access and parking, and site narrative descriptions.
Professional Fee: \$960.00

2. Colored Building Plan and 3-D Exterior View: Two drawings, one that depicts a 20,000 s.f. plan view Warehouse use with administrative support spaces (sample build-out design) that is colored, and a 3-D color rendered exterior view of the building and site.
Professional Fee: \$2,320.00

3. Bound Paper Brochure: A hard copy bound paper brochure that would include a narrative page of the parcel and includes the above drawings. Additional EDC promotional materials may also be included. An electronic version, email-compatible will be provided.
Professional Fee: \$1,160.00

4. Project Animation: A video can be produced which includes 3-dimensional views and fly-bys using the above site, parcel and building models above, and can include descriptive text and additional promotional information.
Professional Fee: \$5,120.00

5. Client Modifications: Modifications to the renderings or plans to illustrate a specific site and client including logo and company color scheme.
Professional Fee: \$1,400.00

PROJECT SCHEDULE

The schedule to complete the above scope of work is estimated as follows:

Phase 1 Design Development Documents: 6 Weeks
Phase 2 Construction Documents: 6 Weeks
Phase 3 Permitting Services: 3 Weeks
Colored Subject Building Parcel Site Plan: 1 Week
Colored Building Plan and 3-D Exterior View: 2 Weeks
Bound Paper Brochure: 2 Weeks
Project Animation: 2 Weeks
Client Modifications: 1 Week

We would welcome the opportunity to discuss these services with you at your convenience. Thank you again for this opportunity, and please call for any questions.

Sincerely,



Steve Padgett, AIA, NCARB
Vice President

Cc: Carole Smith, CPPB, Senior Contract Specialist