

**Charlotte County Board Of County Commissioners  
Agenda Item Summary**

**Item Number: N- 1**

**1 DEPARTMENT MAKING REQUEST**

Public Works

**2 MEETING DATE**

10/28/2014 9:00:00 AM

**3 REQUESTED MOTION/ACTION**

- a) Approve, and authorize the Chairman to sign, Arthropod Control Budget Amendment No. 14-37 for FY 13-14; and Arthropod Control Budget Amendment No. 15-003 for FY14-15; and
- b) Approve Budget Adjustment #14-37 in the amount of \$10.49, and Budget Adjustment #15-003 in the amount of \$2,651.00.

**4 AGENDA**

Consent

**5 IS THIS ITEM BUDGETED ( IF APPLICABLE ) -**

**Budget Action**

Increase Mosquito Control Budget by \$10.49 in FY13/14. Increase Mosquito Control Budget by \$2,651.00 in FY14/15.

**Financial Impact Summary Statement**

Funding for mosquito control comes from general revenues.

**Detailed Analysis Attached -**

**Budget Officer-**

**6 BACKGROUND ( Why is this Action Necessary, and What Action will be accomplished )**

The Budget Amendments are necessary to adjust the State Mosquito Control Annual Certified Budget as required per Florida Administrative Code 5E-13 to reflect actual FY2013/14 interest earned and adjust FY2014/15 beginning balance based on FY13/14 year end expenditures.

The Public Works Pest Management Division is requesting that the Chair sign the attached State Arthropod Control Budget Amendments for FY13/14 and FY14/15. These Amendments are due to the State by 10/31/14.

**ATTACHMENTS:**

Name:	Description:	Type:
<input type="checkbox"/> <a href="#">Arthropod Control Budget Amendment No. 14-37; Budget Adjustment No. 14-37.pdf</a>	Exhibit	Exhibit
<input type="checkbox"/> <a href="#">Arthropod Control Budget Amendment No. 15-003; Budget Adjustment No. 15-003.pdf</a>	Exhibit	Exhibit



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**ARTHROPOD CONTROL BUDGET AMENDMENT**

Submit to:  
Bureau of Entomology and Pest Control  
3125 Conner Blvd, Suite N,  
MS C-41  
Tallahassee, FL 32399-1650

ADAM H. PUTNAM  
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7995 Fax (850) 617-7969

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 14-37

Fiscal Year: 2013-2014

Date: 10/7/2014

Amending: Local Funds \_\_\_ State Funds X (Check appropriate fund account to be amended. Use a separate form for each fund). The

Board of Commissioners for Charlotte District hereby submits to the Department of Agriculture and Consumer Services,

Bureau of Entomology and Pest Control, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 33,491.28	\$ -	\$ 33,491.28	\$ 10.49	\$ -	\$ 33,501.77

NAME SOURCE OF INCREASE: (Explain Decrease)

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ 29,456.00	\$ -	\$ -	\$ 29,456.00
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ 10.49	\$ -	\$ 10.49
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 29,456.00	\$ 10.49	\$ -	\$ 29,466.49
Beginning Fund Balance		\$ 4,035.28	\$ -	\$ -	\$ 4,035.28
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 33,491.28	\$ 10.49	\$ -	\$ 33,501.77

**BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ 3,107.00	\$ -	\$ -	\$ 3,107.00
40	Travel & Per Diem	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 20,884.28	\$ 10.49	\$ -	\$ 20,894.77
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 1,900.00	\$ -	\$ -	\$ 1,900.00
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 33,491.28	\$ 10.49	\$ -	\$ 33,501.77
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 33,491.28	\$ 10.49	\$ -	\$ 33,501.77
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bureau of Entomology and Pest Control

DATE \_\_\_\_\_

## Budget Adjustment

<b>Adjustment #:</b> 14-37	<b>Dept.:</b> Mosquito Control	<b>Fund #:</b> 0001	<b>Fund Name:</b> General Fund
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Revenues:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
			Misc. Revenues	0001.663002.369.001.0000	10.49	-	10.49
					-	-	-
					-	-	-
					-	-	-
					-	-	-
				<b>Total All Revenues</b>	-	-	-

Expenditures:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
			Insecticides&Pesticides	0001.663002.562.52.0009	10.49	20,884.28	20,894.77
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
				<b>Total All Expenditures</b>	-	-	-

Justification:

The State Dept. of Agriculture and Consumer Services which oversees County Mosquito Districts requires the County to submit amendments to reflect changes in any accounts concerning State Funds, per FL Administrative Code 5E-13.077.

Prepared by: Lynn Lawrence

Approved by: Marty Soria

**Note: If this is used for a CIP amendment, include a copy of the old CIP project sheet and the new CIP project sheet**



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**ARTHROPOD CONTROL BUDGET AMENDMENT**

ADAM H. PUTNAM  
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7995 Fax (850) 617-7969

Submit to:  
Bureau of Entomology and Pest  
Control  
3125 Conner Blvd, Suite N,  
MS C-41  
Tallahassee, FL 32399-1650

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 15-003 Fiscal Year: 2014-2015 Date: 10/7/2014  
Amending: Local Funds \_\_\_ State Funds X (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Charlotte County District hereby submits to the Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control, for its consideration and approval, the following amendment for the current fiscal year as follows:

**ESTIMATED RECEIPTS**

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 43,009.00	\$ -	\$ 43,009.00	\$ 2,651.00	\$ -	\$ 45,660.00

NAME SOURCE OF INCREASE: (Explain Decrease) \_\_\_\_\_

**BUDGETED RECEIPTS**

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ 43,009.00	\$ -	\$ -	\$ 43,009.00
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 43,009.00	\$ -	\$ -	\$ 43,009.00
Beginning Fund Balance		\$ -	\$ 2,651.00	\$ -	\$ 2,651.00
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 43,009.00	\$ 2,651.00	\$ -	\$ 45,660.00

**BUDGETED EXPENDITURES**

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ 3,107.00	\$ -	\$ -	\$ 3,107.00
40	Travel & Per Diem	\$ 2,600.00	\$ -	\$ -	\$ 2,600.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 30,402.00	\$ 2,651.00	\$ -	\$ 33,053.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ 1,900.00	\$ -	\$ -	\$ 1,900.00
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 43,009.00	\$ 2,651.00	\$ -	\$ 45,660.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 43,009.00	\$ 2,651.00	\$ -	\$ 45,660.00
<b>ENDING FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -

APPROVED: \_\_\_\_\_  
Chairman of the Board, or Clerk of Circuit Court

DATE \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bureau of Entomology and Pest Control

DATE \_\_\_\_\_

## Budget Adjustment

<b>Adjustment #:</b> 15-003	<b>Dept.:</b> Mosquito Control	<b>Fund #:</b> 0001	<b>Fund Name:</b> General Fund
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Revenues:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
			Beginning Balance	0001.663002.399.900.0000	2,651.00	-	2,651.00
					-	-	-
					-	-	-
					-	-	-
<b>Total All Revenues</b>					-	-	-

Expenditures:

Project Title	Project Account Title	Project Account String	G/L Account Title	G/L Account String	Amount	Beginning Balance	Revised Amount
			Insecticides&Pesticides	0001.663002.562.52.0009	2,651.00	30,402.00	33,053.00
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
					-	-	-
<b>Total All Expenditures</b>					-	-	-

Justification:

The State Dept. of Agriculture and Consumer Services which oversees County Mosquito Districts requires the County to submit amendments to reflect changes in any accounts concerning State Funds, per FL Administrative Code 5E-13.077.

Prepared by: *Dyan Lawrence*

Approved by: *Marty Senice*

**Note: If this is used for a CIP amendment, include a copy of the old CIP project sheet and the new CIP project sheet**