

Charlotte County Parks & Recreation Advisory Board

Park Naming Policy

Policy:

Charlotte County Parks, Recreation, and Cultural Resources facilities shall be named by the Board of County Commissioners following a recommendation by the Parks & Recreation Advisory Board. Names can be applied to:

- Park
- Portion of a Park
- Designated Facility
- Public Area
- Monument
- Body of water (i.e. pond lake)

The Parks & Recreation Advisory Board evaluates potential names based on the results of a numerical scoring system which takes into account factors such as geographical locations, historical significance and geophysical/ecological features, as well as donations for park and recreational purposes.

Procedural Guidelines:

- 1.) Any group or individual wishing to name a park/facility shall complete a Park Name Application. This Application can be obtained by contacting the Chairman of the Parks & Recreation Advisory Board or the Parks, Recreation, and Cultural Resources Dept. Any letters or documentation in support of the request should be attached to the Application.
- 2.) The completed application and back-up information shall be distributed to each Parks & Recreation Advisory Board member and placed on an agenda for consideration at their next regularly scheduled meeting. A presentation by the requesting individual/agency may be made to the Parks & Recreation Advisory Board at that time.
- 3.) After review and evaluation of the application by the Parks & Recreation Advisory Board, a Park Name Evaluation Form shall be completed wherein the request is scored utilizing a numerical point system.
- 4.) Based on the decision of the Advisory Board, staff shall follow appropriate procedures to place an item on the Board of County Commissioners' agenda for approval or denial of the recommendation.