



Charlotte HOME
 (Housing Options Made Easier)
 Affordable Designation/Project Scoping Request

Office Use Only:

Request Date: _____ Scoping Meeting Date: _____

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> RENTAL | <input type="checkbox"/> HOMEOWNERSHIP | <input type="checkbox"/> SPECIAL NEEDS/SUPPORTED LIVING |
| <input type="checkbox"/> Multi-family | <input type="checkbox"/> Single Family | <input type="checkbox"/> Other |

An officer, owner, partner or sole proprietor of the Company applying must sign this form

Person(s) Attending: _____

- Owner Builder Developer Engineer/Architect/Design Professional Other: _____

Best number to reach: _____ Email: _____

Engineer/Architect/Design Professional Attending: _____ Telephone Number: _____

Contractor License Number (if applicable): _____

Property Tax ID Number(s): _____ Property Acreage: _____

Project Location or Address: _____

Legal Description of proposed property: _____

Subdivision Name: _____

Zoning District (current): _____
 (Include overlay districts if applicable)

Future Land Use (current): _____
 (Include overlay districts if applicable)

Zoning District (proposed): _____

Future Land Use (proposed): _____

No. of proposed buildings _____ No of proposed units _____ No. of Affordable Units _____

Percentage of Affordable Units _____ Average resident income: 60-80% AMI <60% AMI <30% AMI If

Rental, proposed rental rates: _____ If Homeownership, proposed sales price: _____

Term of Affordability: Perpetuity 50 years 21-49 years 20 years Tied to sale of unit

Incentives Requested: Impact Fee Waiver Utility Fees Other Fees Density
 Land Donation Local Gov. Contribution Other

See page 2 for additional required information.

Incentives may be awarded, subject to available funding, on a pro rata basis for proposals meeting minimum, median or maximum incentive thresholds. Awards are based on AHAC and/or staff recommendation and Board of County Commissioner approval.

Signature: _____ Date: _____

Charlotte Home – Additional Required Information

Describe the scope of the project including financial capacity, the plan for continued affordability for the term proposed and the plan for annual certification of average resident income:

Identify any leveraged investments and/or collaborative ventures:

Services and programs offered to residents, if applicable:

Outline project readiness (site control; zoning; construction timeline):

Identify prior work / successful projects:

Unsuccessful projects? Please describe:

Describe any past or present litigation involving any partners in the project, including outcome(s), if applicable:

Other information: