



PROPOSED EDA ECONOMIC ASSISTANCE  
NON-CONSTRUCTION GRANT APPLICATION  
CHARLOTTE COUNTY CULTURAL CENTER



# EDA NON-CONSTRUCTION GRANT APPLICATION

## Charlotte County Cultural Center



U.S. ECONOMIC DEVELOPMENT ADMINISTRATION

Economic Adjustment Assistance (EAA) investments are designed to help communities catalyze public-private partnerships to foster collaboration, attract investment, create jobs, and foster economic resiliency and prosperity.

**Grant Request:** \$500,000

**Match:** 20% (maximum) funding match rate.

- PGC/County can negotiate to reduce the match rate further.
- This is defined by NOFO Special Conditions; Section e. Natural or Other Major Disasters.
- For EDA investment Port Charlotte also qualifies under distress criteria 'per capita income' – 78.7% of the national per capita income.

Examples of valid match for EDA Planning Grant:

- (1) Development work by PGC funding through Community Foundation, donated as In-Kind to Charlotte County.
- (2) Land/Building appraisal of current Cultural Center.

# EDA NON-CONSTRUCTION GRANT APPLICATION PROCESS

*Applicant:* Charlotte County – Building/Land Owner - Site Control

PGC will compose, collect documents and submit application through Charlotte County's Grants.gov

Grant funding can cover any part of project prior to construction, i.e.:

- Strategy
- Department Heads planning
- Community feedback sessions
- Surveys
- Environmental
- A/E
- Tenant recruitment

# EDA NON-CONSTRUCTION GRANT APPLICATION TIMELINE

## *Proposed Timeline*

**End of February – March '23:** Pittsburgh Gateways and Charlotte County Economic Dev. will meet with 1. Florida EDR Greg Vaday and Region (Atlanta Based) EDR Philip Paradise

**March '23** - Charlotte County w/ PGC submits Planning Grant application (\$500,000, or directed by EDR)

- Budget created with input from Charlotte County Administration, Commissioners, Department Heads, Community Foundation, PGC
- Application forms: ED-900 (Narrative); SF-424; SF-424A; Budget Narrative; SF-424B; CD-511; SF-LLL.
- Attachments: Letters of Support, Regional CEDS, Documentation of Match; Special Conditions Nexus; Distress Criteria Nexus; In-Direct Cost Rate

**March '23-June '23** – PGC discussions with EDR to finalize grant application for presentation to IRC

**August '23** – Potential Award

# PROPOSED EDA APPLICATION TIMELINE – FEBRUARY-AUGUST 2023

Pittsburgh Gateways and Charlotte County Economic Dev. will meet with 1. Florida EDR Greg Vaday and Region (Atlanta Based) EDR Philip Paradise  
**2/8/23- 2/28/23**

Budget created with input from Charlotte County Administration, Commissioners, Department Heads, Community Foundation, PGC  
**~3/1/23-3/15/23**

PGC discussions with EDR to finalize grant application for presentation to IRC  
**April/May/June 2023**

**~ 2/28/23**  
Go forward approval from Charlotte County to apply for EDA Planning Grant

**~3/31/23**  
Charlotte County w/ PGC submit Planning Grant application (\$500,000, or directed by EDR)

**August 2023**  
Potential EDA Planning Grant Award

# EDA NON-CONSTRUCTION GRANT APPLICATION PROCESS

Pittsburgh Gateways Corporation (PGC) & Charlotte County

- EDA issues CD-450 Award Letter, Assigns a ‘project engineer’, On-boarding meeting *PGC & Charlotte County present*
- Communication with EDA project engineer - *PGC*
- Secure Bridge Financing (EDA grants are reimbursement) – *Charlotte County*
- Quarterly Performance and Financial Reports – *PGC*
- Bidding Advertisement, Process – *PGC*
- Vendor Management - *PGC*
- Budget Management; Invoice Collection, Submission to EDA for Reimbursement- *PGC*
- Final Report Audit – **Independent Auditor**

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