

CHARLOTTE COUNTY AMBASSADOR

EMPLOYEE
PROGRAM



KNOWLEDGE • TEAMWORK • COMMUNICATION • LEADERSHIP

Register now for the next Ambassador Program!

For our large and diverse organization, communication and cross-organizational knowledge is a challenging task. The Ambassador program will provide you with the opportunity to increase your understanding of the organization and learn about more ways to communicate. The program will help you be in-the-know, boost your team spirit and help you discover ways to foster your personal and professional growth. By completing this program, you will have the confidence and knowledge to provide superior service to both citizens and coworkers and help them conduct business with ease within the county organization.

BE AN
AMBASSADOR!

Program Goal: To improve County communications and increase employee knowledge and well-being. As an Ambassador, you will be able to expertly respond to inquiries and misinformation, foster team spirit with co-workers, and share your knowledge with others.

The Program:

You will have from April 24 through July 5 to complete ***all*** the assignments:

- Attend the **Kickoff Meeting**: Wednesday, April 24, 2019, at 8:00 a.m. to 12:00 p.m. in Murdock Administration Center – Building B – Room B106.
- Attend **all** five **Workshops**: Wednesdays, 8 a.m. to 12:00 p.m. on May 8 and 22, June 5 and 19, and July 3, 2019 at various county building locations
- Attend the **first hour of a Board of County Commissioners Regular Meeting**
- Attend a **special Ambassador session of “Conversations with Ray”**
- Complete **one Course/Seminar**
- Job Shadow** an employee in another department for 1 to 2 hours
- Complete the **online Ethics Workshop**

Ambassadors will be acknowledged at the July 23, 2019 Board of County Commissioners Regular Meeting.

Registration forms are available on Connect@Work
Registration Deadline April 12, 2019

Send your completed registration form to Cathy Kerallah in Human Resources at Cathy.Kerallah@CharlotteCountyFL.gov. Call Cathy with any questions at 941.623.1019.